
In Attendance

M. Hillstrom (Chair); M. Wild (Vice Chair); S. Regan (A&L); L. Fu (B&E); V. Prabhu (B&E); R. Joseph (CCOE); M. Thomas (ECST); B. Hardacre (CCOE); E. Wong-Kim (HHS); M. Wild (NSS); N. Lanning (NSS); J. Chaudhuri (Lib & SA); J. Kennedy (EPC Liaison); K. Brown (Exec Secretary); V. Ramirez (Recording Secretary)

Absence:

Vacant (A&L); Vacant (NSS); Vacant (ASI Liaison)

Call to Order

M. Hillstrom called the meeting to order at 12:16 pm.

Approval of Agenda

The committee reviewed and approved the agenda. M/S/P

Approval of Minutes 4/29/2021

The committee reviewed and approved the minutes from 4/29/2021. M/S/P

Announcements

EP EPC Liaison Report: J. Kennedy shared that EPC discussed continue to discuss the following:

- How COVID is being handled by administration?
- EPC received AIRS memo on peer observations and will review it at their next meeting.
- Completed work on instructional modes and sent to Curriculum Committee for comments.

Asian and Asian American Studies, BA

- Time certain has been scheduled for May 13th from 12:30 pm with American and Asian American Studies, BA.

Elections of Chair and Co-Chair AY 2021-22

- The committee nominated and voted in M. Hillstrom as Chair and V. Prabhu as Vice Chair for AY 2021-22.
- The committee Motion made to request EPC/Senate Exec. To provide 3 units if release time for PRS chair. V. Prabhu agreed to draft the request memo.
- Motion made to have permanent committee membership include 2 faculty representative per college; acknowledging that some Colleges may choose to select one representative.

Final Report Updates

- M. Hillstrom provided the following updates on the final reports.
 - Nursing - Completed
 - Electrical Engineering BS-MS - Completed
 - Political Science, BA-MA – Completed
 - Natural Science, BS – Completed
 - Computer Science, BS-MS – Completed
 - Anthropology, BA-MA – Completed
 - Mechanical Engineering, BS-MS- Completed
 - Economics, BA-MA – The committee reviewed and approved the final report provided by B. Hardacre and S. Regan.
 - Psychology, BA-MA-MS the final report will be ready for review and approval at next meeting.
 - Civil Engineering, BS-MS. The final report will be ready for review and approval at next meeting.
 - Liberal Studies, BA – Final report to be completed in Fall 2021.
 - Asian and Asian American Studies, BA – Final report to be completed in Fall 2021.

End of year Feedback

The committee discussed lessons learned during this AY:

- Faculty/TT density is a consistent challenge for programs
- Funding is needed for maintenance of teaching and research equipment
- Faculty burnout has been a reported challenge by many programs
- Loss of staff or insufficient staffing to support departments (e.g., reduced staff caused by recent opportunity to “buy-out” and retire early)

Adjournment

Meeting adjourned at 1:30 pm.