

**Program Review Subcommittee Minutes***Date: September 17, 2020 / Time 12:15 pm – 1:30 pm*

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**In Attendance**

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M. Hillstrom (Chair); L. Fu (B&E); V. Prabhu (B&E); B. Hardacre (CCOE); R. Joseph (CCOE); J. Hong (ECST); K. Roberts (HHS); M. Wild (NSS); J. Kennedy (EPC Liaison); K. Brown (Exec Secretary); V. Ramirez (Recording Secretary)

Excused Absence: C. Lung-Bazile (A&L); J. Chaudhuri (DALSA)

Absence:

Vacant (A&L); Vacant (NSS); Vacant (ASI Liaison)

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**Call to Order**

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M. Hillstrom called the meeting to order at 12:18 pm.

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**Approval of Agenda**

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The committee reviewed and approved the agenda. M/S/P

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**Approval of Minutes 9/10/2020**

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The committee reviewed and approved the minutes from 9/10/2020. M/S/P

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**Announcements**

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EPC Liaison Report: J. Kennedy shared that EPC discussed the following:

- EPC had a time certain with C. Cobb and M. Garcia to discuss the Grading Options for Fall 2020.

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**Review Responsibilities for External Reviewer and External Reviewer Guidelines Report**

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The Committee reviewed and approved the Review Responsibilities of External Reviewer and External Reviewer Guidelines report Template

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**Overview of Public Health BS – PRS Final Report**

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K. Hillstrom provided an overview of the Public Health, BS program review process to the new members. The committee agreed to start with the Nursing BS, MS, DNP modified report. The committee will not meet next week and agreed to use the meeting time to review the Nursing self-study report in order to be prepared for the next PRS meeting on Oct 1<sup>st</sup>. The Leads K. Roberts and V. Prabhu will also have generated questions for the committee to review.

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**Adjournment**

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Meeting adjourned at 1:30 pm.