
Program Review Subcommittee Minutes

Date: September 10, 2020 / Time 12:15 pm – 1:30 pm

In Attendance

M. Hillstrom (Chair); C. Lung-Bazile (A&L); L. Fu (B&E); V. Prahbu (B&E); B. Hardacre (CCOE); R. Joseph (CCOE); J. Hong (ECST); K. Roberts (HHS); M. Wild (NSS); J. Chaudhuri (DALSA); J. Kennedy (EPC Liaison); K. Brown (Exec Secretary); V. Ramirez (Recording Secretary)

Excused Absence:

Absence:

Vacant (A&L); Vacant (NSS); Vacant (ASI Liaison)

Call to Order

M. Hillstrom called the meeting to order at 12:18 pm.

Approval of Agenda

The committee reviewed and approved the agenda. M/S/P

Introductions

The committee members introduced themselves by stating their name and their department.

Approval of Minutes 9/3/2020

The committee reviewed and approved the minutes from 9/3/2020. M/S/P

Announcements

EPC Liaison Report: J. Kennedy shared that EPC discussed the following:

- Deadlines and procedures for GE Proposals
 - Mandates from the state
 - New College of Ethnic Studies update
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Review Responsibilities for External Reviewer and External Reviewer Guidelines Report

The Committee reviewed and edited the Review Responsibilities of External Reviewer and External Reviewer Guidelines report. The committee requested to add the following to the external reviewer report template:

- Issues that have been identified over the past few years that were shared at the end of the year with the Academic Senate
- Identify Lines of Inquiry and the strategy for how they will want to meet with via Zoom including individual and distinct groups (i.e. tenure track and lecturers meeting separately)
- Lessons learned about what is working well and the impact of remote education.

M. Hillstrom and K. Brown will edit the PDF including the committee's requests and they will share with the committee at the next meeting for review/approval. The committee also requested to review a full report so that the new members can get an overview of the process in completing the PRS Final Report. The committee will be reviewing the Public Health BS program, which includes all steps of the process, and is posted on Canvas.

Programs under review and selection of Leads and Co-Leads

K. Hillstrom created a Program Review Self Study Schedule in GoogleDocs and the committee members selected to be the lead/co lead for the following programs:

College of Arts & Letters

Liberal Studies, BA – **Lead:** R. Joseph **Co-Lead:** C. Lung

College of Business and Economics

Economics, BA-MS – **Lead:** B. Hardacre **Co-Lead:** J. Hong

College of Engineering Computer Science & Technology – The leads and Co-Leads agreed to work on the modified and full reports:

Civil Engineering BS – **Modified** **Lead:** M.Hillstrom **Co-Lead:** J. Kennedy

Civil Engineering MS – **Full Report**

Computer Science BS - **Modified** **Lead:** M.Hillstrom **Co-Lead:** J. Chaudhuri

Computer Science MS – **Full Report**

Electrical Engineering BS - **Modified** **Lead:** J.Hong **Co-Lead:** L. Fu

Electrical Engineering MS – **Full Report**

Mechanical Engineering BS- **Modified** **Lead:** V. Prahbu **Co-Lead:** M. Wild

Mechanical Engineering MS – **Full Report**

Rongxiang Xu College of Health and Human Services

Nursing BS, MS, DNP (CCNE) – **Modified** **Lead:** K. Roberts **Co-Lead:** V. Prahbu

College of Natural and Social Sciences

Anthropology, BA-MA – **Full Report** **Lead:** M. Hillstrom **Co-Lead:** J. Kennedy

Asian and Asian American Studies, BA – **Full Report** **Lead:** M.Wild **Co-Lead:** J. Chaudhuri

Natural Science BS – **Full Report** **Lead:** L.Fu **Co-Lead:** K. Roberts

Political Science, BA-MA – **Full Report** **Lead:** R. Joseph **Co-Lead:** C. Lung

Psychology, BA-MA-MS – **Full Report** **Lead:** V. Prahbu **Co-Lead:** B. Hardacre

M. Hillstrom shared that the following programs are currently working on their self study:
Self-Study process being undertaken by (modified no release time):

College of Arts & Letters

Music, BA-MA-MFA

Music, BM-MM

Charter College of Education

Counseling, MS

Option in Rehabilitation Counseling

Option in Applied Behavioral Analysis

Option in Marriage and Family Therapy (with and without Personnel Services/CWA)

Rongxiang Xu College of Health and Human Services

Communication Disorders, MA

Social Work, BA-MSW

1. Self-Study process being undertaken by (with 3 units of release time):

College of Arts & Letters

Philosophy, BA-MA

Rongxiang Xu College of Health and Human Services

Communication Disorders, BA

Interdisciplinary Studies (no release time)

Interdisciplinary Studies, MA-MS

Adjournment

Meeting adjourned at 1:19 pm.