

Program Review Subcommittee Minutes*Date: February 27, 2020 / Time 12:15 pm – 1:30 pm*

In Attendance

M. Hillstrom (Chair); B. Hibbs (Vice Chair); M. Willard (A&L); L. Fu (B&E); A. Hafner (CCOE); R. Joseph (CCOE); J. Hong (ECST); K. Roberts (HHS); ; E. Hernandez (NSS); M. Wild (EPC Liaison); K. Brown (Exec Secretary); V. Ramirez (Recording Secretary)

Excused Absence:

Vacant (A&L); Vacant (NSS); Vacant (ASI Liaison); Vacant (DALSA)

Call to Order

M. Hillstrom called the meeting to order at 12:15 pm.

Approval of Agenda

The committee reviewed and approved the agenda. M/S/P

Approval of Minutes 2/13/2020

The committee reviewed and approved the minutes from 2/13/2020 with edits. M/S/P

Announcements

EPC Liaison Report: M. Wild shared that EPC did not meet on 2/26/2020 the meeting was canceled due to the evacuation drill.

K. Brown shared that the 28th Annual Student Symposium on Research, Scholarship, and Creative Activities will be held on Friday, February 28, 2020 Oral Presentations will be held in USU from 8:45 – 12:30 PM. Poster Presentations will be held in GE Ballrooms from 11:00 am – 1:00 PM. and the reception from 3:30 pm – 5:00 pm in GE Ballrooms.

Time Certain Updates:

M. Hillstrom shared that the following time certain have been scheduled:

- TESOL MA: 3/5 at 12:20 pm – 12:50 pm
- English BA-MA 3/12 at 12:30 pm – 1:00 pm

History BA-MA:

Time certain with History BA-MA (P. Scott-Johnson; K. Subrahmanyam; M. Wild) discussed the response to questions provided by the Program Review Subcommittee.

Sociology BA-MA:

Time certain with Sociology BA-MA (P. Scott-Johnson; K. Subrahmanyam; R. Giarrusso) discussed the response to questions provided by the Program Review Subcommittee.

Environmental Science MS:

The committee agreed to review and approve the questions that M. Wild developed for Environmental Science MS via email. Once approved K. Brown will contact the department to schedule the time certain.

Geography BA-MA & Geology BS-MS:

K. Roberts and J. Hong will continue to develop questions for Geography BA-MA & Geology BS-MS and have them ready for review at the next meeting.

Adjournment

Meeting adjourned at 1:32 pm.