

Program Review Subcommittee Minutes*Date: September 12, 2019 / Time 12:15 pm – 1:30 pm*

In Attendance

M. Hillstrom (Chair); B. Hibbs (Vice Chair); R. Joseph (CCOE); K. Roberts (HHS); E. Hernandez (NSS); Y. Ba (EPC Liaison); K. Brown (Exec Secretary); V. Ramirez (Recording Secretary)

Excused Absence: M. Willard (A&L); ; L. Fu (B&E); B. Hardacre (CCOE); J. Hong (ECST)

Absent: Vacant (A&L); Vacant (NSS); Vacant (ASI Liaison); Vacant (DALSA)

Call to Order

M. Hillstrom called the meeting to order at 12:16 pm.

Approval of Agenda

The committee reviewed and approved the agenda. M/S/P

Approval of Minutes 9/5/19

The committee reviewed and approved the minutes from 9/5/19. M/S/P

Announcements

EPC Liaison Report: Y. Ba reported the following: The committee reviewed and discussed the following:

New College Proposal: College of Ethic Studies; Continuous Student Policy.

J. Roberts congratulated K. Brown for the 10 Years WSCUC Re-Accreditation.

K. Brown shared the following announcements:

- Graduate & Professional Schools Recruitment Fair, Sept 18th, 10am-2pm, outside JFK Library
- Assessment Mini-Grants RFP- proposals due, Oct 1st
- Fall Graduate Thesis Workshops

Internal Calendar Review & Lead/Co Lead Assignments

The committee assigned the following teams for AY 2019-2020 site visits:

- Business and Economics Finalize Memo (M. Hillstrom & K. Brown)
- Nutritional Science – Modified (E. Hernandez & Y. Ba)
- TESOL (M. Willard & K. Roberts)
- English (R. Joseph & E. Hernandez)
- History BA/MA (B. Hibbs/ R. Joseph)
- Sociology BA/MA (B. Hardacre & M. Willard)
- Environmental Science MS (Y. Ba & B. Hardacre)
- Geography BA/MA & Geology BS/MS (K. Roberts & J. Hong)
- Industrial Technology BS (L. Fu & M. Hillstrom)
- Public Health BS (M. Hillstrom & J. Hong)
- Communication Disorders BA/MA (Deferred to 2020-2021)

The committee agreed not to meet next week they will use the meeting time to review the self-studies available on Canvas.

Nutritional Science BS-MS (E. Hernandez & Y. Ba)

E. Hernandez and Y. Ba will develop questions and share with the committee for review/approval at the next PRS meeting schedule for 9/26/19.

Business & Economics (Modified)

M. Hillstrom and K. Brown will meet next week to finalize the Business & Economics final report and memo.

Industrial Technology BS (Modified)

The Industrial Technology BS was granted a one-month extension the report should be submitted to the PRS by October 15, 2019.