

Program Review Subcommittee Minutes*Date: April 11, 2019 | Time 12:15 pm – 1:30 pm*

In Attendance

M. Hillstrom (Chair); M. Willard (Vice Chair); B. Hardacre (CCOE); J. Hong (ECST); A. McCurdy (EPC Liaison); K. Roberts (HHS); B. Hibbs (NSS); R Joseph (CCOE); V. Ramirez (Recording Secretary)

Excused Absence: K. Brown (Exec Secretary)

Absent: Vacant (ASI Liaison); Vacant (DALSA); Vacant (A&L); Vacant (ECST); Vacant (NSS)

Call to Order

M. Hillstrom called meeting to order at 12:25 p.m.

Approval of Agenda

The committee reviewed and approved the agenda . M/S/P

Approval of Minutes 3/21/19

The committee reviewed and approved the minutes from 3/21/19. M/S/P. There was no quorum on 3/28/19 therefore, no minutes were generated.

Announcements

- EPC Liaison Report: A. McCurdy shared the following:
 - The committee had a time certain with M. Hillstrom, Program Review Chair to discuss the request of additional faculty to serve on the Program Review Subcommittee for AY 2019-2020. The committee would also like to request release time in the future for the chair position, since the position takes on additional responsibilities.
 - The committee is currently revisiting the Continuing Student Policy.
- Annual Graduate Student & Faculty Mentor Recognition Reception will be held on April 16, 2019 from 3:30 pm – 5:00 pm at the Golden Eagle Ballrooms.

Discussion of Physics BS, MS (Leads: K. Roberts & A. McCurdy)

Time certain with Physics (NSS: NSS: P. Scott-Johnson; N. McQueen; O. Bernal) discussed the response to questions provided to the Program Review Subcommittee.

Review External Review Report and Develop Questions

- Mathematics (Leads: J. Hong & R. Joseph) Time certain has been scheduled for 4/25.
- Graphic Communication BS (Leads: J. Hong & B. Hibbs) The committee agreed to review and approve the final questions via email by Monday, April 15th. Once approved the time certain with the department will be scheduled on 4/25.
- Food Science & Technology BS (Leads: R. Joseph & M. Willard) Draft final report uploaded on canvas, will be discussed for final approval at next meeting 3/25/19.
- Biology BS-MS & Microbiology BS (Leads: A. McCurdy & K. Roberts) Questions need to be developed by Tues. 4/16 to be discussed and approved at the next meeting. Once approved time certain with the department will be scheduled on 5/2.

Adjournment

Meeting adjourned at 1:30 pm.