

Program Review Subcommittee Minutes*Date: March 21, 2019 | Time 12:15 pm – 1:30 pm*

In Attendance

M. Hillstrom (Chair); M. Willard (Vice Chair); B. Hardacre (CCOE); J. Hong (ECST); A. McCurdy (EPC Liaison); K. Roberts (HHS); B. Hibbs (NSS); K. Brown (Exec Secretary) V. Ramirez (Recording Secretary)

Excused Absence: R Joseph (CCOE);

Absent: Vacant (ASI Liaison); Vacant (DALSA); Vacant (A&L); Vacant (ECST); Vacant (NSS)

Call to Order

M. Hillstrom called meeting to order at 12:15 p.m.

Approval of Agenda

The committee reviewed and approved the agenda . M/S/P

Approval of Minutes 2/28/19

The committee reviewed and approved the minutes from 2/28/19. M/S/P. There was no quorum on 3/14/19 therefore, no minutes were generated.

Announcements

- EPC Liaison Report: None
- Annual Graduate Student & Faculty Mentor Recognition Reception will be held on April 16, 2019. We are currently accepting Faculty Mentor Nominations from students, and Student Nominations from faculty.

Discussion of Rehabilitation Services (Leads: M. Hillstrom & A. McCurdy)

Time certain with Rehabilitation Services (CCOE: D. Fazzi; M. Fryling; F. Siu; H. Kuo) discussed the response to questions provided to the Program Review Subcommittee.

Final Report Updates

- Food Science & Technology BS (Leads: R. Joseph & M. Willard) Draft final report uploaded on canvas, will be discussed for final approval at next meeting 3/25/19.
- Modern Languages & Literatures (Leads: M. Hillstrom & J. Hong) Draft final report uploaded on canvas, will be discussed for final approval at next meeting 3/25/19.
- Exercise Science BS & Kinesiology BS-MS (Leads: B. Hibbs & B. Hardacre) Draft final report uploaded on canvas, will be discussed for final approval at next meeting 3/25/19.

Review External Review Report and Develop Questions

- Physics (Leads: K. Roberts & A. McCurdy) Questions approved via email from McCurdy and faculty present at last week's meeting. Time certain has been scheduled for 4/11/19.
- Biology BS-MS & Microbiology BS (Leads: A. McCurdy & K. Roberts) K. Brown will follow up with the department to see if the External Reviewer report has been submitted.
- Mathematics (Leads: J. Hong & R. Joseph) Questions need to be developed by Tues. 3/26 to be discussed and approved at the next meetin. Once approved time certain with the department will be scheduled on 4/25.
- Graphic Communication BS (Leads: J. Hong & B. Hibbs) Develop final questions by Mon. 4/8, for discussion and approval on 4/11. Once approved time certain with the department will be scheduled on 4/25.

Adjournment

Meeting adjourned at 1:23 pm.