

## Program Review Subcommittee Minutes

*Date: February 7, 2019 | Time 12:15 pm – 1:30 pm*

### In Attendance

M. Hillstrom (Chair); M. Willard (Vice Chair); R Joseph (CCOE); B. Hardacre (CCOE); A. McCurdy, (EPC Liason); K. Roberts (HHS); B. Hibbs (NSS); K. Brown (Exec Secretary); V. Ramirez (Recording Secretary)

### Excused Absence

Absent: K. Glapion (ASI Liason); Vacant (DALSA); Vacant (A&L); Vacant (ECST); Vacant (NSS)

### Call to Order

M. Hillstrom called meeting to order at 12:23 p.m.

### Approval of Agenda

The committee reviewed and approved the agenda with no amendment. M/S/P

### Addressing Equity in Program Review (Time Certain: A. Ellis)

- A. Ellis reached out to the PRS to work in collaboration to address equity in program review. The committee agreed to collaborate and will include the equity section to the self-study template in Fall 2019.

### Approval of Minutes 1/31/19

The committee reviewed and approved the minutes from 1/31/19. M/S/P

### Announcements

- EPC Liaison Report: A. McCurdy shared that the committee discussed the Class Syllabus Policy. There was a time certain with Provost Mahoney and Vice Provost T. Enders to discuss the enrollment challenges and the impaction proposal that needs to be submitted to the Chancellors Office.
- K. Brown shared the following:
  - WSCUC Site Visit will be held from Feb 27<sup>th</sup> to March 1<sup>st</sup>, 2019. The WSCUC review teams has a meeting scheduled with the PRS on Feb 28<sup>th</sup> from 8:15 am to 9:00 pm at ADM 313. The committee is also invited to attend the exit meeting on March 1<sup>st</sup> from 9:30 am – 10:00 am location: USU Los Angeles Room.
  - Academic Senate sent out an email requesting self-nominations from faculty to participate on the Graduate Studies Strategic Planning Committee. Nominations are due on Feb 14<sup>th</sup> by noon.

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## External Reviewers Visit Updates

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K. Brown provided an update on the following upcoming external reviewers' visits:

- Mathematics External Reviewer: CSU External Reviewer B. Givens will not be able to attend the site visit. M. Jones from CSUDH will be the external reviewer attending the site visit in his place.

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## Develop Questions: Exercise Science & Kinesiology

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The committee reviewed and approved the questions for Exercise Science and Kinesiology. K. Brown will share with the department and schedule a time certain.

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## Adjournment

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Meeting adjourned at 1:30 pm.