

## Program Review Subcommittee Minutes

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*Date: December 6, 2018 | Time 12:15 pm – 1:30 pm*

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### In Attendance

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M. Hillstrom (Chair); R Joseph (CCOE); J. Hong (ECST); B. Hardacre (CCOE); K. Roberts (HHS); A. McCurdy, (EPC Liaison); V. Ramirez (Recording Secretary)

Excused Absence: M. Willard (Vice Chair); K. Brown (Exec Secretary); B. Hibbs (NSS);

Absenet: K. Glapion (ASI Liaison); Vacant (DALSA); Vacant (A&L); Vacant (ECST); Vacant (NSS)

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### Call to Order

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M. Hillstrom called meeting to order at 12:20 p.m.

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### Approval of Agenda

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The committee reviewed and approved the agenda with no amendment. M/S/P

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### Approval of Minutes 11/29/18

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The committee reviewed and approved the minutes from 11/29/18. MSP

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### Announcements

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EPC Liaison Report: A. McCurdy shared the following that the committee reviewed and approved the Status of Continuing Students Policy and the Proposed Policy Modification-Library Cubicles. The Class Syllabus Policy is still under review.

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### Review External Reviewers Reports and Develop Questions: Food Science & Technology BS

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The committee reviewed and approved the questions for Food Science and Technology BS. M. Hillstrom will forward the questions to K. Brown to share with the department and schedule a time certain in early Spring 2019.

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### MLL Final Questions

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The committee agreed to review and approve the MLL questions via email by Monday 12/10/18. M Hillstrom will then forward the approved questions to K. Brown to share with the department and schedule a time certain in early Spring 2019.

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### Program Review Self Study Schedule 18-19

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The committee reviewed and updated the internal review calendar.

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### Kinesiology Dec 4<sup>th</sup> External Reviewers Visit Update

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To be discussed at next meeting.

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### Adjournment

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Meeting adjourned at 1:30 pm.