



**Library Subcommittee Minutes:** December 9, 2021

Approved LSM 21-05

**Present:** J. Chaudhuri L. Fu, P. Kilroy, L. Nuno, M. Oropeza Fujimoto, M. Pourhomayoun, C. Rodriguez (Executive Secretary), A. Tayyeb (Chair)

**Excused**

**Absence:** S. Baker

## 1. Call to Order

Chair Tayyeb convened the Zoom meeting at 10:50 a.m.

## 2. Announcements

2.1 P. Kilroy announced the Music department had several concerts this week and several more concerts left. If you're looking for music to listen to, all the live stream with concert footage is on the department Facebook page. <https://www.facebook.com/calstatelaMusic/>

2.2 A. Tayyeb announced the book that he has a chapter in came out in November.

## 3. Intent to Raise Questions

M. Oropeza Fujimoto raised the following question: Who to contact regarding copyright?

Dean Rodriguez responded

## 4. Approval of the Minutes of the meeting of October 28, 2021 (LSM 21-04)

It was m/s/p (Pourhomayoun) to approve the minutes.

## 5. Approval of the Agenda

It was m/s/p (Oropeza Fujimoto) to approve the agenda.

## 6. Update Reports

6.1 EPC Liaison – Sarah Baker. Report received via email:

- EPC had a time certain with Margaret Garcia from Undergraduate Studies yesterday to discuss the curricular review process (Appendix F). There were questions regarding which proposals get sent to the university subcommittees (Grad Studies, Curriculum, etc.) for review and problems with the review timeline and workflow in Curriculog.
- iClicker wasn't working at this week's Academic Senate meeting so unfortunately, three policies sent from EPC recently will not have a second reading until next semester:  
Proposed Policy Modification: Continuing Student Status Policy, Faculty Handbook, Chapter V (21-10)  
12. Proposed Policy Modification: Course Components and Instruction Modes, Faculty Handbook, Chapter IV (21-9)  
13. Proposed New Policy: Criteria for Proposing Courses with Hybrid and Online-Only Components, Faculty Handbook, Chapter IV (21-8)

6.2 ASI Liaison – TBD

None.

6.3 University Library – Dean Rodriguez

- Faculty Author Bibliography – For those requested print bibliography, you should have received in the mail. Let the Dean know if you did not receive your copy and we'll follow up with you. A .pdf version is available <https://www.calstatela.edu/library/faculty-bibliography>

This year will be on calendar year instead of academic year. All publications for scholarship and creative activities for calendar year 2020.

Implementing this coming year focus will be online searchable, browsable database. The goal is to put in previous citations from the last four years bibliography of all publications, creative works, activities from 2017-2020 online searchable, browsable database.

Collaborating with ORSCA, a celebratory event reception recognizing faculty authors and PI researchers, hopefully in person this year in April.

- Building hours – The fall usage has been fairly low compared to other years. Hours have been increase for Finals week with closing hours at midnight for this week and next week. Usage continues to be monitored to see how many people are in the building. The library hours have been extended from 9pm to midnight as requested by ASI.

Plans for the next semester to initially have the same hours as this semester, 6days/week Monday-Saturday open to 9 p.m. Will extend hours beyond 9 p.m. if the demand increases.

- The library was approved for three faculty positions. Two faculty searches are wrapping up; Systems & Digital Strategy Librarian and Business & Economics Librarian. The third position is Collections Librarian, to be posted hopefully by next month.
- SCORE Reminder – Jayati Chaudhuri provided a brief update. There is still opportunity for participate deadline to apply by January 31, 2022. Funding is available to support 15 faculty. Apply at <https://libguides.calstatela.edu/ALS/score>
- Two years ago the CSU renewed our license with Elsevier. That license end this of this month. It's primary for science direct database. Negotiations are taking place. Two goals are to keep cost to a manageable amount and elements of transformative agreement which is still have ability for CSU authors to publish in open access journals without additional article processing charges (APC). [https://csu-esus.esploro.exlibrisgroup.com/esploro/?institution=01CALS\\_USL](https://csu-esus.esploro.exlibrisgroup.com/esploro/?institution=01CALS_USL)
- The library has canceled our subscription to Web of Science and has signed license with Elsevier for SCOPUS, the largest abstract and index database in the world, license to begin in January. Training workshops for campus schedule for Spring.
  - Dean Rodriguez plans to provide a demo on SciVal for members in Spring
  - Related to the change, a replacement for EndNote is RefWorks or Academic Writer, citation manager tool
- The library has received Higher Education Emergency Relief Fund (HEERF) for projects:
  - Lockers has been installed starting January
  - Occupancy sensors being installed throughout entire building
  - Rapid ILL – requesting journal articles that same day; get your requests much quicker

- Implementing Rapido – expedite borrowing of physical materials, more seamless and quicker to you. Built -in to your library account. Implemented in the Summer and go live next Fall.
- An assessment was made to copyright needs and support across the CSU. Many CSU campuses do not have anyone with copyright expertise either in the CSU Counsel or in the library. Contact Michael Germano for copyright assistance. The goal is to have dedicated staff in the office of General Counsel. The CSU have copyright lawyers who will provide support for all the CSU campuses.

**7. Faculty Archives (LS 20-05)**

Dean Rodriguez reported the issue is on agenda for next Dean’s Council meeting.

Discussion continued moving toward digital archive and integrating with Interfolio. Consideration of exploring and implementing Faculty Profile System used by Sac State.

**8. Library Budget Presentation**

Dean Rodriguez presented a focus overview of the library collection budget: collection acquisition models, budget challenges, budget reduction strategies, funding sources, and collection expenditures.

**9. Communication to Colleges**

Not discuss due to lack of time.

**10. Next Meeting – February 10, 2022**

**11. Adjournment – It was m/s/p (Oropeza Fujimoto) to adjourn at 12:10 p.m.**