

Graduate Studies Subcommittee Minutes
October 27, 2021

Present: A. Avramchuk (Chair); M. Ramirez (Vice Chair/ Lib & SA); A. Matthies (CCOE); M. Shaverdi (ECST); E. Ellis (HHS); K. Fisher (NSS); K. Franklin (EPC Liaison); K. Brown (Exec Secretary/Recorder); R. Hernandez (Post Bacc Student)

Excused Absence: V. Ramirez (Recording Secretary); M. Cho (A&L);

Call to Order

- A. Avramchuk called the meeting to order at 12:17 p.m.

Approval of Minutes

- The committee reviewed and approved the minutes from as 10/13/2021. M/S/P

Approval of Agenda

- GSS reviewed and approved the agenda as amended. M/S/P

Announcements

- EPC Report – K. Franklin shared that the committee met on October 13th and October 20th
 - The committee prepared to submit the policy modification on electronic recording of classroom lecturers and classroom activities.
 - The committee approved and submitted policies on Hybrid and online courses
- Andre welcomed Ruth Hernandez to the GSS committee.

Intent to Raise Questions

- None

Discussion of Curriculog Schedule :

Time Certain w/ M. Garcia. Committee members asked questions about the approval process timeline and raised concern regarding access to a “sandbox” to work on graduate curriculum in the Fall semester. Margaret reviewed the approval process schedule and discussed the reasons why the due dates were scheduled in the current manner. She also shared that “quick lookup” in Curriculog can be used as a “sandbox” to draft curriculum before Curriculog is open for submission.

Curriculog Review:

The committee reviewed the following proposals:

- Anthropology, MA – reviewed and noted that three concerns raised at last meeting were addressed in revised proposal. The community approved unanimously.
- Post Masters Certificate in Applied Behavioral Analysis: reviewed and approved unanimously
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- Post Masters Certificate in Nursing Education: reviewed and approved unanimously

Old Business

- Policy on requirements for additional Masters Degrees and Options – Policy changes were made and policy approved for submission to EPC.

Adjournment: Meeting adjourned at 1:33 p.m.