



Graduate Studies Subcommittee Minutes
February 24, 2021

Present: A. Avramchuk (Chair); S. Balan (Vice Chair/EPC Liaison); M. Cho (A&L); A. Osipova (CCOE); M. Shaverdi (ECST); E. Ellis (HHS); K. Bezdecny (NSS) ; M. Ramirez (Lib & SA) C. Flores (Post Bacc Student); A. Beasley (Post Bacc Student); K. Brown (Exec Secretary/Recorder); V. Ramirez (Recording Secretary)

Excused Absence:

Call to Order

- A. Avramchuk called the meeting to order at 12:17 p.m.

Announcements

- EPC Report: none
- E. Ellis shared that Dr. Katherine Roberts is the alternate GSS member for HHS and that she will be attending the GSS meetings during her leave.
- K. Brown the GRC is currently accepting applications for the Graduate Equity Fellowship. To please visit the Graduate Studies website for more information.

Intent to Raise Questions

- K. Brown shared that she followed up with M. Garcia regarding K. Bezdecny question on behalf of the NSS GSS:
 - **Question:** Cal State LA has a policy that if a student receives all Ws in their first term, they are treated as not matriculated, and not allowed to enroll the following semester without re-applying to Cal State LA. Would it be possible to suspend this policy for the duration of the COVID-19 pandemic, allowing students to re-enroll the following semester even if they should receive all Ws their first term? (How this might look is a logistical question, but suggestions included leave of absence, deferred admission, free application for (re) admission, “mulligan,” etc.).
 - **Response:** K. Brown shared that exceptions are made on a case-by-case basis. M. Garcia also shared that the admit letters inform applicants that they must be enrolled in their first semester. This language has also been added to the withdrawal form.
- C. Flores asked that due to COVID-19 will there be an extended deadline for graduate students to enroll in UNIV9000 for thesis/project units without a fee for Summer 2021. K. Brown shared she will follow up to see if this extension can be implemented again, in the meantime, it will continue to be considered on a case-by-case basis since it will requires faculty to agree to work with the student during their term off.

Approval of Minutes

- The committee reviewed and approved the minutes 12/9/2020. M/S/P

Approval of Agenda

- K. Brown shared that the GSS Committee submitted a Memo to EPC regarding the Requirements for additional master’s degrees or for an additional option within a Master’s Degree in October 2017. The committee agreed to add this item to the agenda and review it by the next meeting and provide their feedback to the GSS chair so that the memo can be resubmitted to EPC.
- The committee reviewed and approved the agenda with the addition of the Memo to EPC regarding the Requirements for additional master’s degrees or for an additional option within a Master’s Degree. M/S/P

Review Open Access to eTheses documents before time certain w/ Dean Rodriguez

- K. Brown shared that a time certain has been scheduled with Dean Rodriguez on 3/10/2021 from 1:00-1:30 pm.

Curriculog Update

- Time certain with M. Garcia she provided an overview on the new Curriculog Interface. She also addressed the “intent to raise questions” regarding students needing to be enrolled in their first semester.

Old Business: To be discussed at the next meeting

- **Repeat Policy for UNIV 9000 project:** The committee reviewed the Continuous enrollment policy from the Faculty Handbook. The Committee Chair requested the location of the existing policy and a numbered outline the continuous enrollment policy to edit and input the proposed changes by the next meeting. K. Brown will provide the document. The committee agreed to work to review and finalize the policy so that it can be forwarded to EPC.
- **Application for Advancement to Candidacy: GS-10 Form:** Tabled to be discussed at next meeting.
- **Graduate Studies Governance Roadshow:** Tabled to be discussed at next meeting.

Adjournment: Meeting adjourned at 1:32 p.m.