

**Graduate Studies Subcommittee Minutes**  
December 9, 2020

**Present:** A. Avramchuk (Chair); S. Balan (Vice Chair/EPC Liaison); M. Shaverdi (ECST); E. Ellis (HHS); K. Bezdecny (NSS); M. Ramirez (Lib & SA); C. Flores (Post Bacc Student); A. Beasley (Post Bacc Student); K. Brown (Exec Secretary/Recorder); V. Ramirez (Recording Secretary)

**Excused Absence:** M. Cho (A&L); A. Osipova (CCOE)

**Call to Order**

- Avramchuk called the meeting to order at 12: 18p.m.

**Announcements**

- K. Brown shared that Dean Carlos Rodriguez is requesting a time certain with the committee to discuss Open Access to eThesis in early spring 2021.

**Intent to Raise Questions**

- A. Avramchuk asked for GSS members' reflections on the curriculum approvals in Fall 2020. Committee decided to enforce stricter timelines so that all proposals could get a meaningful consideration.

**Approval of Minutes**

- The committee reviewed and approved the minutes 11/18/2020. M/S/P

**Approval of Agenda**

- The committee reviewed and approved the agenda. M/S/P

**Curriculog Update**

- **Communication Studies, M.A.:** K. Brown shared that this curriculog item could not be forwarded to EPC since it did not make the deadline and there were raised about the core curriculum not being more than 50% of the program not enough units to meet EO1071. K. Brown will be following up with the Associate Dean.

**Old Business:**

- **Repeat Policy for UNIV 9000 project:** Continuous enrollment policy for Graduate Students the committee discussed on how often should UNIV 9000 should be offered and how many times should it be repeated. The committee requested to review the policy and agreed to finalize a Continuous Enrollment policy for Graduate Students at the next committee meeting. The GSS Chair will draft a memo to EPC and shared to the committee for review.
- **Application for Advancement to Candidacy: GS-10 Form:** The committee reviewed and discussed the implementation of the advancement to candidacy policies and procedures (GS-10 Form). The GSS committee chair will develop a draft memo to EPC on the GS-10 implementation policy and shared with the committee at the next meeting for the committee for review.

**New Business:**

- **Graduate Studies Governance Roadshow:** A. Avramchuk and K. Bezdecny will be the leads of the Graduate Studies Governance Roadshow. They will be reaching out to the colleges and provide an overview of the GSS Subcommittee charge.

**Adjournment:** Meeting adjourned at 1:28 p.m.