



Graduate Studies Subcommittee Minutes
October 28, 2020

Present: A. Avramchuk (Chair); S. Balan (Vice Chair/EPC Liaison); M. Cho (A&L); A. Mattheis (CCOE); E. Ellis (HHS); K. Bezdecny (NSS) ; M. Ramirez (Lib & SA) C. Flores (Post Bacc Student); M. Garcia (Guest); K. Brown (Exec Secretary/Recorder); V. Ramirez (Recording Secretary)

Excused Absence: M. Shaverdi (ECST)

Call to Order

- Avramchuk called the meeting to order at 12:17 p.m.

Announcements

- A. Mattheis announced that this would be her last meeting her alternate Dr. Anna Osipova will begin to attend the GSS meetings.

Intent to Raise Questions

- None

Approval of Minutes

- The committee reviewed and approved the minutes 10/14/2020. M/S/P

Approval of Agenda

- The committee reviewed and approved the agenda. M/S/P

Current Curriculog Items for Review

- **Criminal Justice, MS. (Program suspended through 2018-2019 Academic Year)** the committee review and approved unanimously to suspend this program.
- **Material Science and Engineering, MS:** The committee review and approved the proposal unanimously.
- **Industrial Management MS:** The committee review and approved the proposal unanimously.
- **Electrical Engineering, MS:** The committee reviewed and rejected the proposal they are requesting the 4000-level courses in the core requirements (EE 4810; EE 4630) to indicate a pre-requisite “or enrollment in the graduate program”. In addition, upload curriculum map and assessment plan to demonstrate PLOs align with newly proposed curriculum.
- **Civil Engineering, MS:** The committee reviewed the proposal and approved the proposal with the condition that the curriculum map and assessment plan is submitted.
- **Mechanical Engineering, MS:** The committee review and approved the proposal unanimously.
- **Healthcare Management, MS:** The committee review and approved the proposal unanimously.

The committee agreed to review and approve electronically for the following proposals as they become available, since there will be no GSS meeting in observance of Veterans Day and the next GSS meeting will be held on Nov 18th:

- **Nursing, MS**
- **Post Master’s Certificate in Family Nurse Practitioner (FNP)**
- **Post Master’s Certificate in Applied Behavior Analysis**
- **Post Master’s Certificate in Family Psychiatric/Mental Health Nurse Practitioner (FPMHNP)**

The following items were tabled: To be discussed at next meeting:

Old Business:

- Repeat Policy for UNIV 9000 project (How often should it be offered? and How many times should it be repeated?) Continuous enrollment policy for Graduate Students
- Discuss advancement to candidacy policies and procedures (GS-10 Form)

New Business:

- Graduate Studies Governance Roadshow (A. Avramchuk)
- Reconcile GPA policy between academic probation and requirements for graduation
- Review Graduate Student Probation and Disqualification Policy
- Review policy related to comprehensive examination as the culminating project (How often should it be offered? and how many times should it be repeated?)
- Clarifying policy regarding qualifying courses (How many courses? When should it be complete?)
- Graduate Non Resident Tuition Fee Waiver
- To establish policies and guidelines for the award of graduate scholarship: Graduate Equity Award; Non-resident Tuition Fee Waiver for Graduate student; Travel Awards; Professional Development Awards
RSCA Awards

Adjournment: Meeting adjourned at 1:35 p.m.