

Graduate Studies Subcommittee Minutes
October 14, 2020

Present: A. Avramchuk (Chair); S. Balan (Vice Chair/EPC Liaison); A. Mattheis (CCOE); E. Ellis (HHS); K. Bezdecny (NSS); C. Flores (Post Bacc Student); M. Garcia (Guest); K. Brown (Exec Secretary/Recorder); V. Ramirez (Recording Secretary)

Excused Absence: M. Cho (A&L); M. Shaverdi (ECST); M. Ramirez (Lib & SA)

Call to Order

- Avramchuk called the meeting to order at 12:18 p.m.

Announcements

- C. Flores announced that ASI will be hosting Virtual Webinars for students to ask questions about campus resources and school initiatives with regards to Covid-19.
- V. Ramirez announced the following:
 - The California Forum for Diversity in Education Planning committee will be hosting the 2020 Virtual California Forum for Diversity in General Education from Oct 12-16th, 2020.
 - The Graduate Resource Center will be hosting workshops this semester the flyer with workshop dates was distributed to the committee.
- K. Brown shared that she has scheduled Grad Chat Meetings for graduate students.
- EPC Liaison Report: S. Balan announced that she followed up on the TA/GA Waiver memo, she was informed by the EPC Chair that the memo did not get forwarded to the Provost. K. Brown announced that she shared with the Provost about the TA/GA waiver and he is willing to review and support the policy as monies become available.

Intent to Raise Questions

- K. Brown followed up on S. Balan question regarding if the TOEFL waiver has been extended for the fall admissions cycle. K. Brown shared that the TOEFL will not be waived.

Approval of Minutes

- The committee reviewed and approved the minutes 9/23/2020. M/S/P

Approval of Agenda

- The committee reviewed and approved the agenda. M/S/P

GSS Work with Curriculog:

- The committee had a time certain with M. Garcia she provided an overview of the committee scope of work with Curriculog. She shared that the GSS committee should focus on new program proposal and program modifications. Generally, courses do not need the committee's approval, but can be reviewed when they impact the program proposal.

Curriculum Review

- **Material Science and Engineering, MS:** tabled to be discussed at next meeting, also requesting a curriculum map for this proposal.
- **Chicana (o) and Latina (o) Studies, M.A.:** K. Brown had the committee review the Chicana (o) and Latina (o) Studies, M.A. proposal with the curriculum checklist she provided for the committee to use as a tool when reviewing proposals. The committee rejected the Chicana (o) and Latina (o) Studies, M.A. program modification because they are requesting additional information to make the decision. Specifically, they would like the following:
 - a curriculum map that maps the new required core courses to the programs PLOs
 - Comprehensive Assessment plan to review how the PLOs will be assessed within the newly proposed curriculum;
 - They want to review the proposed newly required courses: CLS 5110 (already in Curriculum) and CLS 4290, CLS 4400
- The committee agreed to review the curriculum proposals as they come prior to the meeting, they will use the checklist as a reference guide so that they can be prepared to vote at the next meeting.

The following items were tabled: To be discussed at next meeting:

Old Business:

- Repeat Policy for UNIV 9000 project (How often should it be offered? and How many times should it be repeated?) Continuous enrollment policy for Graduate Students
- Discuss advancement to candidacy policies and procedures (GS-10 Form)

New Business:

- Graduate Studies Governance Roadshow (A. Avramchuk)
- Reconcile GPA policy between academic probation and requirements for graduation
- Review Graduate Student Probation and Disqualification Policy
- Review policy related to comprehensive examination as the culminating project (How often should it be offered? and how many times should it be repeated?)
- Clarifying policy regarding qualifying courses (How many courses? When should it be complete?)
- Graduate Non Resident Tuition Fee Waiver
- To establish policies and guidelines for the award of graduate scholarship: Graduate Equity Award; Non-resident Tuition Fee Waiver for Graduate student; Travel Awards; Professional Development Awards
RSCA Awards

Adjournment: Meeting adjourned at 1:35 p.m.