

Graduate Studies Subcommittee Minutes
September 9, 2020

Present: A. Avramchuk (Chair); A. Mattheis (CCOE); M. Shaverdi (ECST); E. Ellis (HHS); C. Flores (Post Bacc Student); M. Ramirez (Lib & SA); S. Balan (EPC Liaison); K. Brown (Exec Secretary/Recorder); V. Ramirez, (Recording Secretary)

Excused Absence: K. Bezdecny (NSS)

Call to Order

- Avramchuk called the meeting to order at 12:18 p.m.

Introductions

- The committee members introduced themselves by stating their name and their department.

Approval of Agenda

- GSS reviewed and approved the agenda. M/S/P

Approval of Minutes

- The GSS reviewed and approved the minutes 4/22/2020. M/S/P

Election of Vice Chair

- The GSS committee nominated and voted in S. Balan as Vice Chair (only if the EPC Liaison is eligible for the position. E. Ellis was voted as the alternate for AY 2020-2021.

Announcements

- K. Brown shared that the Provost approved the 2020-21 Assessment Mini Grant. Proposals are due on Oct 1st and awardees will be notified by Oct 15th. She also shared that the Fall Thesis Workshops dates are now posted on the GRC website.

Intent to Raise Questions

- C. Flores asked if the GA/TA memo was forwarded to EPC. A. Avramchuk shared that the memo was forwarded. K. Brown and S. Balan will follow up on the status and provide an update at the next meeting.
- Avramchuk asked about the Graduate Writing Assessment Requirement (GWAR) K. Brown shared that the admissions office identifies the students who meet the GWAR requirement. For International Graduate Students who graduate from universities where English is NOT the primary language of instruction and do not meet other exemptions (41+ on the CBEST or 4+ on the GRE/GMAT) must complete the GWAR (pass the Writing Proficiency Exam by taking the UNIV 4000 or UNIV 4010) within their first 12 semester units. Students may only take the WPE one time. Graduate students who take the WPE but do not pass it must take University 4010 course the following semester. Students who do not complete this within the first 12 units will receive a hold and be unable to advance to candidacy.

GSS Committee Procedural Overview

- A. Avramchuk provided an overview of the GSS Canvas shell and shared with the committee that the materials for the GSS meeting will be accessible from this canvas shell.
- K. Brown provided an overview of the committees' responsibilities for curriculum review on Curriculog.

Curriculum Review

- K. Brown shared that two new programs have been approved.
 - Educational Foundations MA (Fall 2020) approved by the Chancellor's Office.
- Educational Technology (Spring 2021) approved by the Chancellors Office and WSCUS. This is the first fully on line program.

Old Business:

- Senate Floor: A. Avramchuk shared that the Full Time Unit Load for Graduate Students Policy should be on the senate floor for discussion.
- K. Brown shared that policy regarding the Characteristics of Masters and Doctoral Degrees will be deleted from the handbook.

New Business:

- UNIV 9000: Tabled to be discussed at next meeting.
- Advancement to Candidacy: Tabled to be discussed at next meeting.

Adjournment: Meeting adjourned at 1:34 p.m.