

Graduate Studies Subcommittee Minutes
March 25, 2020

Present: A. Avramchuk (Chair); J. Morales-Chicas (Vice Chair); M. Cho (A&L); M. Shaverdi (ECST); K. Wilson (CCOE); S. Baker (Lib & SA); C. Flores (Post Bacc Student); S. Balan (EPC Liaison); K. Brown (Exec Secretary/Recorder) V. Ramirez, Recording Secretary)

Absent: K. Bezdecny (NSS)

Call to Order

A. Avramchuk called the meeting to order at 12:19 p.m.

Approval of Agenda

- GSS reviewed and approved the agenda. M/S/P

Approval of Minutes

- The GSS reviewed and approved the minutes 1/29/2020. M/S/P

Intent to Raise Questions

Tabled: Dr. Brown reached out to the Vice Provost for Planning and Budget waiting to hear back with response to the following questions:

- The following questions were raised and discussed:
 1. During the transition to Q2S, the faculty was informed that graduate programs would not be held to grid requirements. Why has this changed? Why are we now having to conform to the scheduling grid?
 2. The committee would like to know if the scheduling grid can be changed on Fridays to 6:00 pm-8:45 pm to be consistent with the rest of the week? [They are concerned that Friday night classes run late for the start of the weekend].

Announcements

- EPC Liaison Report: S. Balan shared that the EPC Committee reviewed the Characteristics of Master's Degrees memo. EPC will be reaching out to GSS Committee for further clarification.
- K. Brown shared that the 28th Annual Student Symposium on Research, Scholarship, and Creative Activities will be held on Friday, February 28, 2020. They are in need of judges for the poster presentations she encourage the committee to participate.

Curriculum Review

- None at this time.

Old Business: Tabled to be discussed at next meeting.

- GA/TA Fee Waiver

New Business:

- A. Avramchuk shared that EPC submitted a memo regarding Addition of Lecturer Faculty to Graduate Studies Subcommittee. The Senate Executive Committee has asked EPC's feedback regarding the addition of lecturer faculty to EPC and its subcommittees. EPC discussed the matter in its last meeting on 02/19/20 and decided to seek feedback from its subcommittees to see how the subcommittee feels about adding one or more lecturer faculty to its membership. The committee evaluated the request and a possibility of adding lecturer faculty to our membership. A. Avramchuk will draft the memo and share to the committee to approve via email once it is approved he will forward the memo to EPC.
- **Adjournment**
Meeting adjourned at 1:30 p.m.