

Graduate Studies Subcommittee Minutes
March 11, 2020

Present: A. Avramchuk (Chair); M. Cho (A&L); M. Shaverdi (ECST); K. Bezdecny (NSS); C. Flores (EPC Liaison); K. Brown (Exec Secretary/Recorder) V. Ramirez, Recording Secretary

Absent: J. Morales-Chicas (Vice Chair); K. Wilson (CCOE); S. Baker (Lib & SA); S. Balan (EPC Liaison)

Call to Order

A. Avramchuk called the meeting to order at 12:26 p.m.

Approval of Agenda

- GSS reviewed and approved the agenda. M/S/P

Approval of Minutes

- The GSS reviewed and approved the minutes 1/29/2020. M/S/P

Intent to Raise Questions

- The following questions were raised and discussed:
 1. During the transition to Q2S, the faculty was informed that graduate programs would not be held to grid requirements. Why has this changed? Why are we now having to conform to the scheduling grid? **K. Brown will follow up with the Vice Provost for Planning and Budget.**
 2. The committee would like to know if the scheduling grid can be changed on Fridays to 6:00 pm-8:45 pm to be consistent with the rest of the week? [They are concerned that Friday night classes run late for the start of the weekend]. **K. Brown will follow up with the Vice Provost for Planning and Budget.**

Announcements

EPC Liaison Report:

K. Brown shared the following announcements:

- Thesis Committee Member Info Session: An info session will be scheduled for faculty who serve on Thesis Committee on February 20th from 10 am – 11:30 am at LIB N B 131 – Community Room.
- Intensive Writing Retreat: Will be held on Saturday, February 22nd at the GRC LIB N A-124 from 2pm -4 pm.

A. Avramchuk share that the memo regarding the Characteristics of Master's Degrees has been submitted to EPC.

Curriculum Review

- None at this time.

Old Business:

- GA/TA Fee Waiver – The committee continued to collaborate on the GA/TA fee waiver proposal.

New Business: Agenda items not discussed during this meeting and will remain on agenda for next meeting.

- **Adjournment**

Meeting adjourned at 1:30 p.m.