

**Graduate Studies Subcommittee Minutes**  
January 29, 2020

**Present:** A. Avramchuk (Chair); J. Morales-Chicas (Vice Chair); K. Wilson (CCOE); M. Shaverdi (ECST); K. Bezdecny (NSS); S. Baker (Lib & SA); S. Balan (EPC Liaison); C. Flores (EPC Liaison); V. Ramirez, Recording Secretary

**Absent:** M. Cho (A&L); K. Brown (Exec Secretary/Recorder)

**Call to Order**

A. Avramchuk called the meeting to order at 12:25 p.m.

**Approval of Agenda**

- GSS reviewed and approved the agenda.  
MSP

**Approval of Minutes**

- The GSS reviewed and approved the minutes 10/23/19. MSP

**Intent to Raise Questions**

- None

**Announcements**

- C Flores shared that ASI will be hosting a Thesis Defense Workshop on November 7<sup>th</sup> at the GRC LIB N A-124 from 3:15 pm – 4:45 pm. This workshop aims to prepare graduate students to present their thesis. A workshop will also be scheduled for Spring 2020.
- S. Baker shared that the library will be hosting an Open Access & Scholarly Communications Mini Conference. The mini-conference is open to all, and it will be held in the Library on October 25 from 8:30 A.M. to 12:00 P.M in the Community Room LIB N B131.
  - Cal State LA Educational Opportunity Program (EOP) is celebrating its 50th anniversary with an exhibition featuring artwork by EOP students. A kick off reception was held on Oct 10. The show highlights photography, paintings and other student work and will be on display through December 20 in the library.
  - One Campus, One Book Panel: Diary of Reluctant Dreamer will be held October 24 at noon at USU.
- K. Wilson shared that the CSU system has proposing to require perspective applicants to take courses in quantitative reasoning in high school in order to qualify for admission this proposal will affect the underrepresented student populations. He encouraged the committee members to reach out to the senators and express how this proposal will decrease eligibility to underrepresented, who have historically struggled to meet the system's current standards.
- A. Avramchuk shared that he contacted the Senate Chair to seek clarification of the GSS charge. He wants to ensure that the committee is on the same page as EPC. The Senate Chair will reach out to the EPC chair for clarification. In the meantime, the committee agreed for K. Brown to review and approve courses. He also encourage the committee to login to canvas and curriculog to be prepared to make decisions during our meeting since there are only 3 meeting left this semester.

## **Curriculum Review**

- The committee reviewed the following proposals:
  - Education, M.A.: Option in E-Learning and New Media Design – On hold the committee is requesting teach out plans and # of students who will be impacted by this option deletion.
  - Education, M.A.: Option in Educational Foundations – On hold the committee is requesting teach out plans and # of students who will be impacted by this option deletion.
  - Education, M.A.: Option in Educational Technology Leadership– On hold the committee is requesting teach out plans and # of students who will be impacted by this option deletion.

## **Old Business:**

- Memo to EPC regarding Characteristics of Masters Programs and updating degrees. K. Bezdecny and K. Wilson will review the programs language and provide an update at the next meeting.
- GA/TA fee waiver the work group will be meeting and provide an update at the next meeting.

## **New Business:** The committee reviewed and reorganize the agenda items as follows:

- Special Action Admission Policy
  - Repeat Policy for UNIV 9000 project (How often should it be offered? and How many times should it be repeated?)
  - Reconcile GPA policy between academic probation and requirements for graduation
  - Program Plan Policy
  - Continuous enrollment policy for Graduate Students
  - Review Graduate Student Probation and Disqualification Policy
  - Review policy related to comprehensive examination as the culminating project (How often should it be offered? and how many times should it be repeated?)
  - Clarifying policy regarding qualifying courses (How many courses? When should it be complete?)
  - Discuss advancement to candidacy policies and procedures (GS-10 Form)
  - To establish policies and guidelines for the award of graduate scholarship: Graduate Equity Award; Non-resident Tuition Fee Waiver for Graduate student; Travel Awards; Professional Development Awards  
RSCA Awards
- **Adjournment**  
Meeting adjourned at 1:30 p.m.