

Graduate Studies Subcommittee Minutes

September 11, 2019

Present: A. Avramchuk (Chair); J. Morales-Chicas (Vice Chair); M. Cho (A&L); M. Shaverdi (ECST); K. Bezdecny (NSS); S. Baker (Lib & SA); S. Balan (EPC Liaison); C. Flores (EPC Liaison); K. Brown (Exec Secretary/Recorder), Veronica Ramirez, Recording Secretary

Absent: K. Wilson (CCOE)

Call to Order

A. Avramchuk called the meeting to order at 12:20 p.m.

Introductions

The committee members introduced themselves by stating their name and department.

Overview of GSS Subcommittee Charge

A. Avramchuk provided an overview of the Graduate Studies Subcommittee charge for the new committee members. A canvas course is available for the GSS Members to obtain the meetings communications and resources.

Approval of Agenda

- GSS reviewed and approved the agenda.
MSP

Approval of Minutes

- The GSS reviewed and approved the minutes 5/8/19. MSP
- There was no quorum therefore, no minutes generated for 8/28/19.

Intent to Raise Questions

None

Announcements

- Graduate & Professional Schools Recruitment Fair, Sept 18th, 10am-2pm, outside JFK Library
- Assessment Mini-Grants RFP- proposals due, Oct 1st
- Fall Graduate Thesis Workshops
- New procedures for notifying students about matriculation status

Curriculum Review

- Curriculum Overview time certain with M. Garcia. M. Garcia provided an overview of Curriculog and went over the steps that the GSS committee will be utilizing when reviewing proposals. M. Garcia will update list of committee members in Curriculog to reflect this academic year.

Old Business:

- Memo to EPC regarding updates on Faculty Handbook veterans and updating degrees need to be submitted to EPC. The memo will be reviewed for approval at next meeting.
- GA/TA fee waiver: The committee will continue to work together on this issue in AY 2019-2020. K. Brown will inquire with the Interim Provost to see if he will support.

New Business: Agenda items not discussed during this meeting and will remain on agenda for next meeting.

- Repeat Policy for UNIV 9000 project (How often should it be offered? How many times should it be repeated?)
- Continuous enrollment policy for Graduate Students
- Reconcile GPA policy between academic probation and requirements for graduation
- Review Graduate Student Probation and Disqualification Policy
- Review policy related to comprehensive examination as the culminating project (How often should it be offered? How many times should it be repeated?)
- Clarifying policy regarding qualifying courses (How many courses? When should it be completed?)
- Discuss advancement to candidacy policies and procedures (GS-10 Form)
- Graduate Non-Resident Tuition Fee Waiver
- To establish policies and guidelines for the award of graduate scholarship: Graduate Equity Award; Non-resident Tuition Fee Waiver for Graduate student; Travel Awards; Professional Development Awards RSCA Awards

Adjournment

Meeting adjourned at 1:30 p.m.