



Graduate Studies Subcommittee Minutes

March 27, 2019

Present: K. Wilson (Chair); J. Morales-Chicas (Vice Chair); S. Balan (B&E); H. Guo (ECST); K. Bezdecny (NSS); K. Brown (Exec Secretary/Recorder); S. Baker (Lib & SA); M. Minassian (EPC Liaison)

Absent: Richard Dean (A&L)

Call to Order

K. Wilson called the meeting to order at 12:23 p.m.

Approval of Agenda

- GSS reviewed and approved the agenda.
MSP

Approval of Minutes

- The GSS reviewed and approved the minutes from 3/13/19.
MSP

Intent to Raise Questions

Graduate Non-Resident Tuition Fee Waiver revise the unit requirements for graduate students. The committee agreed and voted on adding the Non-Resident Tuition fee waiver for discussion and revision at the next meeting.

Announcements

- K. Brown shared the following:
 - **Annual Graduate Student & Faculty Mentor Recognition Reception:** will be held on April 16, 2019. We are currently accepting Faculty Mentor Nominations from students, and Student Nominations from faculty.

Curriculum Review

- None at this time.

Old Business:

- GA/TA fee waiver. The committee will continue working on a strategic plan and construct a policy that is aligned with our institutions needs since the GA and TA scope of work varies.

New Business:

- **Open Access and Public Access Issues:** Time certain with H. Yu to discuss Open Access and Public Access issues. Information on Cal State LA Digital Repository (DSpace). Majority of the CSUs utilize DSpace and offer open access. H. Yu will provide additional information to the GSS so that the committee can implement a policy since there is no current policy at this time.
- **Update Characteristics of Master's Degree in Faculty Handbook:** The GSS Committee updated and approved the Characteristics of Master's Degree in Faculty Handbook. MSP
- **Update Definition of a Graduate Study Load for Purposes of Assigning Veteran Benefits in Faculty Handbook:** The GSS Committee updated and approved the Definition of a Graduate Study Load for Purposes of Assigning Veteran Benefits in Faculty Handbook. It will be forwarded to EPC.

Adjournment

Meeting adjourned at 1:30 p.m.