



Graduate Studies Subcommittee Minutes February 13, 2019

Present: K. Wilson (Chair); J. Morales-Chicas (Vice Chair); S. Balan (B&E); H. Guo (ECST); K. Bezdecny (NSS); K. Brown (Exec Secretary/Recorder); S. Baker (Lib & SA); M. Minassian (EPC Liaison);

Absent: Richard Dean (A&L)

Call to Order

K. Wilson called the meeting to order at 12:19 p.m.

Approval of Agenda

- GSS reviewed and approved the agenda.
MSP

Approval of Minutes

- The GSS reviewed and approved the minutes from 11/28/18.
MSP

Intent to Raise Questions

None

Announcements

- K. Brown shared the following:
 - **WSCUC Site Visit:** will be held from Feb 27th to March 1st, 2019. The WSCUC review teams has a meeting scheduled with the PRS on Feb 28th from 8:15 am to 9:00 pm at ADM 313. The committee is also invited to attend the exit meeting on March 1st from 9:30 am – 10:00 am location: USU Los Angeles Room.
 - **Graduate Studies Strategic Planning Committee:** Academic Senate sent out an email requesting self-nominations from faculty to participate on the Graduate Studies Strategic Planning Committee. Nominations are due on Feb 14th by noon.
 - **27th Annual Student Symposium on Research, Scholarship, and Creative Activities:** will be held on Friday, February 22, 2019 from 8:45am to 5:00pm. The oral presentations will be held in USU & the Poster Session in GE Ballroom 3.
 - **Save the Date: Annual Graduate Student & Faculty Mentor Recognition Reception:** will be held on April 16, 2019. We are currently accepting Faculty Mentor Nominations from students, and Student Nominations from faculty.
 - **Curriculum:** Time certain with M. Garcia; C. Pugh; and E. Tam scheduled on 3/13/19 to discuss the committees role when reviewing curriculum.

Curriculum Review

- None at this time.

Old Business:

- The committee requested a time certain with Holly Yu to discuss Open Access and Public Access issues before a memo will be forwarded to EPC.
- The committee discussed the GA/TA fee waiver. They will continue working on this proposal. The committee requested the following data: # of TA, GA, and ISAs across campus by college. K. Brown will be requesting the data from M. Caldwell office. The team agreed to revisit the documents in dropbox related to the tuition waivers in other campuses. K. Brown will request the formula for how GAs are assigned to classes (eg. # of students enrolled to get a GA per course).
- K. Brown will inquire about the requirements to be eligible to be hired as GA. (Enrolled 1 full semester, 3.5 GPA, how many hours do they have to work before tuition remission can be awarded).
- K. Brown will follow up with HRM to see how much GA's are paid. How scope of work is determine for GAs (# of hours or # units teaching)

New Business:

- Repeat Policy for UNIV 9000
- Continuous enrollment policy for Graduate Students
- Status of Interdisciplinary Program
- Review Graduate Student Probation and Disqualification Policy
- Review policy related to comprehensive examination as the culminating project
- To establish policies and guidelines for the award of graduate scholarship: Graduate Equity Award; Non-resident Tuition Fee Waiver for Graduate student; Travel Awards; Professional Development Awards RSCA Awards

Adjournment

Meeting adjourned at 1:30 p.m.