



Graduate Studies Subcommittee Minutes

October 10, 2018

Present: K. Wilson (Chair); J. Morales-Chicas (Vice Chair); A. Avramchuk (B&E) K Bezdecny (NSS); (HHS); Richard Dean (A&L); K. Brown (Exec Secretary/Recorder); S. Baker (Lib & SA); M. Minassian (EPC Liaison); H. Guo (ECST); D. Abou Salem (ASI)

Absent:

1. Call to Order

K. Bezdecny called the meeting to order at 12:22 pm on behalf of K. Wilson.

2. Approval of Agenda

- The committee reviewed and approved the agenda.
MSP

3. Approval of Minutes

The committee reviewed and approved the minutes from 9/26/18. One Abstain.
MSP

4. Intent to Raise Questions

K. Wilson reconvene the meeting as Chair.

- Dr. Brown made an intent to raise a question on behalf of the Chemistry department. The Chemistry students are allowed to change their program proposal which gives them the opportunity to improve their grade. The committee agreed to look into this policy because it is discriminatory for students who do not have the option to change their program. Therefore, GSS wants to revisit the policy and a study plan for amendments.

5. Announcements

None

6. Curriculum Review

MA History – MOD – Tabled to be discussed at next meeting.

7. Old Business:

Public Access for Thesis (Assign member(s) to prepare GSS Memo. The meeting between K. Brown and K. Wilson to draft a memo on that to submit to EPC is still pending.

8. New Business:

S Factor Time Certain: M. Caldwell 12:30 pm -1:00 pm

The committee invited M. Caldwell to provide an overview of the S Factor policy. He recommended to the committee on creating a university policy on the S Factor. He discussed possibility of approaching a union representative whom can advocate on behalf of junior faculty who are getting affected by the current policy He confirmed that S Factor is student centered initiative and will provide them an opportunity to complete their thesis projects. He advised the committee that the recommendations be specific, brief and no more than five bullet points.

Advancement to Candidacy Time Certain: A. Gutierrez 1:00 pm -1:25 pm

The committee invited A. Gutierrez to provide an overview of the revised application for advancement to candidacy. She went over the form and reiterated the need for an intentional conversation between students and advisors to discuss their comps or thesis. She also stressed that the students need to be informed by their advisors about formatting style guide. She mentioned that signature of advisor in part 2 of the form is crucial because the associate dean would approve it based on the advisor's approval. The committee recommended on making the form into digital DocuSign type of document.

Develop Proposal for TA GA fee waiver program at Cal State LA: The committee asked D. Abou-Salem to develop a draft a proposal for the proposed TA/GA fee waiver program. She was also asked to invite UAW for a time certain within four weeks.

Adjournment

Meeting adjourned at 1:32 pm.