



Graduate Studies Subcommittee Minutes September 12, 2018

Present: J. Morales-Chicas (Vice Chair); A. Avramchuk (B&E) K Bezdecny (NSS); (HHS); K. Brown (Exec Secretary/Recorder); S. Baker (Lib & SA) M. Minassian (EPC Liaison); D. Abou Salem (ASI)

Absent: K. Wilson (Chair); A. Espinoza (A&L); H. Guo (ECST)

1. Call to Order

J. Morales-Chicas called the meeting to order at 12:23 pm.

2. Announcements

K. Brown shared the following announcements with the committee:

- **Grad LOs:** EPC did not approve the Grad LOs, they want to continue reviewing it at their next meeting. K. Brown will be attending the EPC meeting today to answer any questions.
- **Assessment Mini-Grants:** The Provost approved funding for 10 mini grants at \$2,000 each for departments to work on assessment projects. Info sessions will be held on Sept 20th from 3 pm – 4pm and Sept 21st 12pm – 1pm.
- **WSCUC Update:** The WSCUC External Reviewers identified 8 commendations and the following 6 lines of inquiry for the upcoming accreditation visit held on February 27 – March 1, 2019.
 1. Student success, student success for DACA, and general wellbeing.
 2. Diversity -- reflected in staff and faculty.
 3. Assessment-- EEAC what they have been doing. How assessment is implemented.
 4. Program review—e.g., how GE assessment is incorporated in program review.
 5. Institutional Effectiveness- How data is being used to make decisions.
 6. Finance and Budget: updates on building projects and fiscal implications

3. Intent to Raise Questions

- None

4. Approval of Minutes

The committee reviewed and approved the minutes from 5/9/18. MSP

5. Approval of Agenda

The committee reviewed and approved the agenda and included the following under New Business: S Factor Dissemination. MSP

6. Graduate Studies Subcommittee Charge

The committee went over the GSS Charge.

7. Curriculum Review

- K Brown shared that a time certain will be scheduled at a later meeting with Dr. M. Garcia and C. Pugh to go over the Curriculog database.

8. Strategic Planning Excellence in Graduate Education

The committee discussed developing a timeline to focus on Strategic Planning Excellence in Graduate Education. The following were identified as ways to move forward for implementation:

- 1) Graduate Director's Coordinators Summit
- 2) Focus groups that consist of 1 faculty and 1 student per college.

9. S-Factor questions related to supervision of Theses

The committee requested a time certain with M. Caldwell to explain and discuss S-factor as it related to supervision of thesis and other graduate student projects.

10. Old Business

None

11. New Business

The committee agreed to work on the following items:

1. University 9000
2. Develop Proposal for TA GA fee waiver program at Cal State LA
3. Review Graduate Student Probation and Disqualification Policy
4. Review policy related to comprehensive examination as the culminating project
5. To establish policies and guidelines for the award of graduate scholarship: Graduate Equity Award; Non-resident Tuition Fee Waiver for Graduate student; Travel Awards; Professional Development Awards RSCA Awards

12. Adjournment

Meeting adjourned at 1:30 pm.