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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

Graduate Studies Subcommittee Minutes September 27, 2017

Present: K Wilson (CCOE); H Guo (ECST); J Morales-Chicas (HHS); K Bezdecny (NSS); K Brown (Exec Secretary/Recorder); P Nerenberg (EPC Liaison); I Jazz Brooks (ASI); W Hess (ASI)

Excused Absence: A. Espinoza (A&L); A. Avramchuk (B&E); S Baker (Lib & SA)

Absent:

1. **Call to Order**

K. Brown called the meeting to order at 12:20 pm.

2. **Introductions**

Attendees introduced themselves by stating their name and department.

3. **Announcements**

K. Brown shared the following with the committee:

- Save the Dates: Reaccreditation Town Halls 10/17, 10/25, 10/26, 10/30

4. **Intent to Raise Questions**

none

5. **Approval of Minutes**

M/S/P

6. **Approval of Agenda**

M/S/P

7. **Curricular Items**

The committee reviewed and approved the course modification proposal for COMS 5000.

8. **New Business**

- a. Developing Graduate Program Learning Outcomes: The committee reviewed documents related to Grad LO's provided by the Executive Secretary. The committee brainstorm on how they can include departments in the discussion of Graduate Level PLOs. The committee decided to take time to review the documents before proceeding with discussion of Grad LOs. The committee chair requested that a drop box account be created to house all documents for easier access to review documents.
- b. EPC 16-14 Requirements for Additional Master's Degree or for an Additional Option within a Master's Degree. The committee reviewed the EPC 16-14 requirement and will be revising it to comply with EO1071. K Brown and K Bezdecny will be meeting to draft a proposed policy change for the committee to review at the next meeting.
- c. To establish policies and guidelines for the award of graduate scholarship: Graduate Equity Award; Non-resident Tuition Fee Waiver for Graduate student; Travel Awards; Professional Development Awards RSCA Awards - **TABLED**
- d. Review policy related to comprehensive examination as the culminating project – **TABLED**

9. **Adjournment**

Meeting adjourned at 1:27 pm.