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FROM: Tiffanie Ford-Baxter, Chair, Student Policy Committee

TO: Talia Betcher, Academic Senate Chair

CC: R. Chavez, O. Villalpando, R. Roquemoire, J. Lazo-Uy

SUBJECT: Annual Senate Committee Report

Policies/Items completed during 2021-22

- The Resolution on the Use of the Third Party Online, drafted by the committee in the 2020-2021 year, was passed in Academic Senate.
- The committee reviewed the statistics for the utilization of Early Registration and discussed how to increase usage of early registration.
- After receiving a recommendation to update language regarding the Honors College in the Early and Priority Registration Policy, the committee reviewed the policy and made revisions to clarify the difference between early and priority registration and update the Honors College language. The chair coordinated with the University Registrar office to ensure the language was accurate. The revised Priority and Early Registration Policy was approved by Academic Senate.
- The committee reviewed the Center for Career Planning and Placement section which had not been updated since 1974. The committee held a time certain with the Interim Executive Director to learn more about current services and then drafted a revised policy which was presented to the Interim Director for feedback. The revised Career Center policy was approved by Academic Senate.
- After concerns were raised about the current student hiring processes in Handshake, the committee held a time certain with the Executive and Assistant Directors of the Career Development Center to learn more about existing processes. Committee members later met with the Career Center and identified that the existing job categories did not reflect the need for undergraduate research assistant positions. The Career Center was shared they would explore creating a new category.
- A concern was raised about how new students are informed about financial aid resources. The committee held a time certain with Christopher Johnson, New Student and Family Engagement Director, to learn more about new student orientation and what financial aid information is shared.
- After concerns were raised in Academic Senate regarding access to Office for Students with Disabilities (OSD) and Counseling and Psychological Services (CAPS.) The committee held a time certain with Gonzalo Centeno, Director of the OSD, regarding these issues. Discussion ensued around how OSD and CAPS refer students to each other and current wait times for students. Following the meeting, the committee made recommendations to Centeno regarding how to improve the student experience when scheduling appointments.
- The committee held a time certain John Tcheng, Assistant Vice President for Budget Planning and Operations, regarding the expenditure of Higher Education Emergency Relief Funds.
- The committee held a time certain with Jayati Chaudhuri and Lettycia Terrones, library faculty, and Iris Aceves from the Center for Academic Success. During this meeting, the committee learned about current

information literacy initiatives regarding existing services and the development of an academic honesty and plagiarism Canvas course.

- The committee held a time certain with Frangelo Ayran, Association Dean of Students, regarding the Technology Loans Program and learned about many students had been positively impacted by the program.
- The committee held a time certain with Tamie Nguyen, Financial Aid and Scholarships, and Margaret Garcia, Executive Director of Enrollment Services, regarding student's Satisfactory Academic Progress. Following the meeting, the committee reviewed SAP appeals data from 2017 to 2022 and did not find additional action was needed.

Ongoing Policies/Items

- The committee reviewed the Association Student Inc. (ASI) Resolution on CAPS and discussed creating a policy regarding students mental health services. The committee held a time certain with Grace Castillo Johnson, Associate Vice President for Student Life/Director of the Student Health Center and April Clay, Director of CAPS, to uncover what issues had not been addressed since the Resolution was endorsed by Academic Senate. Following this meeting and discussion, the committee drafted a Student Mental Health Services Policy which has been submitted to Academic Senate for Fall 2022.

Future Policies/Items and Recommendations

- Concerns were raised in Academic Senate regarding the current processes for students to drop courses. The committee should consider learning more about existing add/drop procedures.
- Concerns were raised in Academic Senate regarding the use of police during a political debate on campus. The committee should consider reviewing the ASI Resolution on Transparency and Reforming University Policy at California State University, Los Angeles and hold a discussion to determine if additional action should be taken by the committee.

Feedback and Recommendations

- Echoing my predecessors' recommendation, it is my opinion that the committee meeting should continue meeting remotely. The committee has been able to perform business effectively online and had not had any issues meeting quorum while meeting remotely.
- During the spring semester, the committee largely did not have undergraduate or graduate ASI representatives present. Student voices are extremely valuable to the committee. If the committee lacks ASI representatives in Fall 2022, I recommend that the committee meet with ASI to learn more about any ongoing issues hiring students.