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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

DATE: June 7, 2021

FROM: Kendall Faulkner, Chair, Academic Information Resource Subcommittee

TO: Talia Bettcher, Academic Senate Chair

CC: K. Bezdecny, R. Roquemore, J. Lazo-Uy

SUBJECT: Academic Information Resources Subcommittee Annual Senate Committee Report, 2020-2021

Policies/Items completed during 2020-21

- The new AIRS policy *Maintaining Educational Continuity in the Context of Campus Emergencies and Disasters* was passed by Academic Senate on May 4th, 2021.
- The committee developed a recommended Zoom-bombing statement to be added to the CETL syllabus template.
- The committee Lecture Capture software options and gave a recommendation to the Vice Provost for Planning and Budget and the Chief Information Officer on May 11th, 2021.
- EPC requested AIRS to review the *Peer Observations of Instruction* policy (handbook Ch. 6) with regards to applicability for asynchronous courses. The committee provided recommendations on logistical considerations that can improve the application of the current review guidelines to asynchronous classes.

Ongoing Policies/Items

- Completed modifications to the *Course Components and Instruction Modes* policy to clarify the differences between face to face, hybrid, and online learning modalities, as well as the nuances of synchronous and asynchronous modes in hybrid and online courses. The memo was sent to EPC on February 23rd, 2021, and should be ready for the Senate in the Fall of 2021.
- Completed updates to the *Guidelines for Technologically Mediated Courses* policy (now the *Hybrid and Online Learning and Teaching policy*) to clarify course types and give updated guidance on course proposals. The policy was sent to the Educational Policy Committee on March, 25th 2021, and should be ready for the Senate in the fall of 2021.
- We will continue discussion on the proposed *LMS Course Access in Emergencies/Substitute Teacher* to ensure protection of faculty intellectual property while maintaining educational continuity.

Future Policies/Items and Recommendations
- Consider further additions to the *Hybrid and Online Learning and Teaching* policy to address any gaps and make a robust online learning policy that meets the needs of the online offerings of the campus.
- Review and consider updates to the *Accessible Instructional Materials* policy.

Feedback and Recommendations

- We would like to hear any progress on the discussions regarding AIRS becoming a standing committee.