

6/23/2023

Usher, # 1213  
Luckman

Salary Range: \$17.00 - \$18.00/hourly

Work Schedule. This is an on-call position: hours to be determined; schedule varies; mainly weekends and evenings; non-exempt position. Appointment expires on/ or before June 30, 2024, and is subject to renewal depending on the availability of funding. This position is not eligible for benefits.

Summary: Under the general supervision of the house manager, the usher is responsible to welcome and accommodate audience members attending performances at the Luckman Theatre, Intimate Theatre and Luckman Gallery while knowing and enforcing all Luckman rules and regulations. The assignment is an on-call position, hired on an as needed basis.

Essential Functions: The incumbent will seat audience members- assist patrons to their seats and answer frequently asked questions; take tickets from audience members and monitor doors for non-ticketed patrons; set tables and chairs, will call and gallery signage on the Street of the Arts; pick up items inside the theatre auditorium following performances. Submit list and found items to theatre manager; assist with clearing the auditorium of patrons; and insert and distribute programs, marketing materials and surveys as needed.

Requirements: Ability to communicate with the public and direct them in a polite and professional manner is mandatory. Must have the ability to make decisions quickly and maintain calm during the pre-show load-in. The incumbent must be proactive with an understanding of the needs of both the audience and the performers. The incumbent must have an ability to follow directions and be willing to make decisions based on the best information available to them.

Desired Qualifications: A background or participation in extracurricular high school activities such as music, drama and sports.

The incumbent must demonstrate an interest or ability in working in a multicultural/multiethnic environment. A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the UAS. Failure to satisfactorily complete the background check may affect the application status of applicants or the continued employment of current UAS employees who apply for the position.

Review of applications/resumes will begin on June 26, 2023, and will continue until the position is filled; however, the position may close when an adequate number of qualified applications/resumes are received. A cover letter and resume are required.

UAS hires only those individuals lawfully authorized to work in the United States. Americans with Disabilities (ADA) requested accommodations should be made in advance to the UAS Human Resources Department.

Cal State LA University Auxiliary Services, Inc. is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, including sexual orientation and gender identity, national origin, disability, protected Veteran Status, or any other characteristic protected by applicable federal, state, or local law.

Click to apply:

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=51c6cdd7-185f-4313-b429-ca6b13d93f50&ccId=19000101\\_000001&jobId=494447&source=CC2&lang=en\\_US](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=51c6cdd7-185f-4313-b429-ca6b13d93f50&ccId=19000101_000001&jobId=494447&source=CC2&lang=en_US)