July 22, 2021

**Lead Steward, (2) positions, UAS 1067**  
UAS Dining Services

**Salary Range:** $17.00 - $19.00/Hourly

**Work Schedule:** This is a full-time position: This position will work a flexible schedule, which may include weekends, and/or evenings: non-exempt position. This position is eligible for benefits.

**Summary:** Responsible for the oversight of the UAS Dining Services dishwashing team by maintaining vigilance regarding team member performance, proper equipment handling and sanitation procedures.

**Duties and Responsibilities:**

- Cleans, per approved sanitation and safety guidelines, all dishes, glasses, utensils, pots and pans and related food preparation/serve items and equipment; operates dishwasher per approved guidelines; checks all items for cleanliness; stores cleaned, dried items and equipment in proper places.
- Maintains all cleaning/washing equipment at proper temperature and in proper operating order; loads equipment correctly; checks temperature per approved schedule and adjusts as needed; disassembles, inspects, cleans, performs maintenance on and reassembles equipment properly.
- Cleans floor area of any spillage of water, detergent and/or food particles per safety and sanitation guidelines. Disposes of garbage in proper waste/refuse containers.
- Closely follow LA County Health Department guidelines for sanitization of equipment, floors, walls and common area.
- Other duties as assigned.

**Environmental/Physical/Mental Requirements:**

The majority of duties are in direct contact with other members of the food service team. This requires these individuals to possess the ability to be on their feet much of the time, move freely about our entire kitchen and dining facilities, lift, and carry for a short distance up to 50 pounds. They must be able to stoop, kneel, push and pull for several hours per day and have full use of their entire body. They must be able to read and comprehend usage instructions for cleaning products and follow these accurately. The use of industrial dishwashing equipment and products requires excellent eye/hand coordination, ability to comprehend operation of the equipment, and the ability to handle multiple priorities at the same time.

**Skills:** Demonstrated talent for interacting with a wide variety of people; ability to effectively organize and coordinate multiple priorities; ability to work well as a team member; ability to problem solve.

**Education:** High school diploma preferred but not required; reading and effective communication skills required.
The incumbent must also demonstrate an interest or ability in working in a multicultural/multiethnic environment. A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the UAS. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current UAS employees who apply for the position.

Review of applications/resumes will begin July 26, 2021, and will continue until the position is filled; however, the position may close when an adequate number of qualified applications are received.

UAS hires only those individuals lawfully authorized to work in the United States. Americans with Disabilities (ADA) requested accommodations should be made in advance to the UAS Human Resources Department.

Cal State LA University Auxiliary Services, Inc. is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex including sexual orientation and gender identity, national origin, disability, protected Veteran Status, or any other characteristic protected by applicable federal, state, or local law.

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