

**Charter College of Education
Division of Applied & Advanced Studies in Education**

REQUEST TO ENROLL IN TESL 5970: GRADUATE RESEARCH (1-3 UNITS)

COURSE DESCRIPTION: Prerequisites: EDFN 500 or 5000, instructor consent to act as sponsor, division approval of project prior to registration. Independent research, under guidance of faculty. Graded CR/NC only.

DIRECTIONS: (1) Fill in required information below; (2) Obtain required signatures; (3) Submit completed form to King Hall C2098; and (4) Office staff will contact you via email to officially register through GET.

Name _____ **CIN** _____
(Last, First, and Middle)

Email Address: _____ **Fall** **Spring** **Year** _____ **Units** _____

Phone No. (home) (____) _____ (work) (____) _____

TITLE OF PROJECT: _____

REQUIRED SIGNATURES: Upon signature of this form, I, the instructor acknowledge that working with this student for a graduate directed research would not constitute an unreasonable or excessive workload.

Instructor: _____ Division Chair: _____

rev 9/2/16

5970 is for enrollment in conjunction with Thesis or Project. See excerpt from University General Catalog 2016-17

Thesis and Project Requirements

Students who choose to write a thesis or project as their master's degree culminating experience should consult the "Guide to Preparation of Master's Theses and Project Reports," at <http://www.calstatela.edu/graduatethesis>. It provides information about the following: procedures, regulations, and responsibilities governing the master's thesis or project; general requirements for thesis preparation and acceptance; format requirements for the thesis; and special instructions for projects and project reports. In addition, students must obtain specific department/division/school requirements from their adviser.

Graduate students who complete research units (5970) and thesis or project units (5990) required for master's degrees must be regularly enrolled during any semester in which they use University facilities or consult with faculty. Students must also be enrolled during the semester they submit their thesis or project to the library and graduate.

Students who have exceeded the one calendar year time limitation associated with the SP grading symbol for research units (5970) must petition to register in UNIV 9000. Petition forms and instructions are available in college graduate studies offices.

Students who have previously enrolled in all allowable research units (5970) and are not enrolled in any other credit-bearing courses or thesis or project units (5990) but who will use University facilities or consult with faculty must register in UNIV 9000.

To maintain residence requirements and continuing student registration privileges, graduate students who are not enrolled in credit-bearing course work must register for UNIV 9000.

Once officially accepted and processed, master's theses are made available to the public through the Library