



TO: Enrollment Services  
ADM 409

DATE:

FROM: ECST, Associate Dean  
College of Engineering, Computer Science, and Technology

SUBJECT: EXCEPTION: COURSE OVERLOAD

MEMORANDUM

The student listed has been approved to exceed unit study load limit.

TERM: \_\_\_\_\_

CIN #: \_\_\_\_\_

Department: Technology \_\_\_\_\_

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Course Number	Course Titled:	Section Number:	Units:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Units with overload course: \_\_\_\_\_

Reason for Overload

- Student is graduating this semester.
- Course is not available to student for another year.
- Student is taking a 5-unit course.
- Other (explain): \_\_\_\_\_

GPA: \_\_\_\_\_

Department Approval: \_\_\_\_\_  
Rupa Purasinghe, Department of Technology, Chair Signature

College Approval: \_\_\_\_\_  
Mark Tufenkjian, ECST, Associate Dean Signature