



TO: Enrollment Services
ADM 409

DATE:

FROM: ECST, Associate Dean
College of Engineering, Computer Science, and Technology

SUBJECT: EXCEPTION: COURSE OVERLOAD

MEMORANDUM

The student listed has been approved to exceed unit study load limit.

CIN #: _____ Department: Technology

Last Name: _____ First Name: _____

Course Number	Course Titled:	Section Number:	Units:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Units with overload course: _____

Reason for Overload

- Student is graduating this semester.
- Course is not available for another year.
- Student is taking a 5-unit course.
- Other (explain): _____

Department Approval: _____

College Approval: _____ Jane Dong, ECST, Associate Dean, Signature

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