Rules for ECST Computer Lab OneCard Access

The College of Engineering and Technology is giving you the privilege to use the facility of the Computer Lab by providing you with OneCard card access. You are required to observe care and considerations. Below is a list of rules you should follow besides the general rules pertaining to the computing resources at CSULA.

1. Do not install any programs without authorization from the IT administrators – Installing software without proper testing may crash systems and result in unstable system. Do not connect your personal laptop to the campus network.

2. No food or drinks – Great efforts are being made to keep this facility clean. For fairness to everyone, please eat or drink outside of this building if you have to.

3. OneCard cards record access activity to the facility – Please swipe your card before entering the Computer Lab. Do not let any other student or user in without authorization from faculty or IT Administrator. Make sure doors are closed at all times when there is no class in session.

4. Computers are reserved to those who have OneCard card access only – Students or users without OneCard card access are prohibited from using these systems without proper authorization from faculty or IT administrators.

5. Printing activities are being monitored. Only print class related work – Please use the printer with proper discretion to save the papers and toners.

6. Properly shutdown the systems before you leave the facility – Improper shutdown procedure may result in system crash and lost of data.


I have read the rules and regulations provided by the facility administrators and agreed to abide by them. I am also aware that the IT Administrator reserves the right to revoke this privilege and take necessary actions in the event I default.

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Signature ___________________________ Date _________________

1 You are required to read the article, “Proper Use of Computing Resources” and abide by these rules.
CALIFORNIA STATE UNIVERSITY, LOS ANGELES
DEPARTMENT OF ELECTRICAL AND COMPUTER ENGINEERING
ONE CARD ACCESS FORM

LAST NAME: ____________________  FIRST NAME: ____________________
CIN#: ____________________________
ADDRESS: __________________________
CITY, STATE, ZIP: __________________
PHONE: ____________________________
EMAIL: ____________________________
ACCESS ROOM(S): __________________
EXPIRATION TERM: __________________
FACULTY NAME: ____________________
FACULTY SIGNATURE: __________________
DATE: ____________________________
DO YOU HAVE A PIN? __________________

Please sign the attached agreement form that includes rules for the use of ECST labs, and return both forms to the EE Dept. for processing after you obtain your faculty’s signature.