

# Minutes

| Educational Effectiveness and Assessment Council Meeting |   |  |  |   |
|--|---|--|--|---|
|  |   | 3.11.2020  | 10:00-11:30 a.m.   | LIB N B131  |
| <b>Meeting called by</b>                                 | Veena Prabhu  |  |  |   |
| <b>Type of meeting</b>                                   | Monthly Meeting   |  |  |   |
| <b>Chairs</b>  | Jessica Dennis & Veena Prabhu   |  |  |   |
| <b>Note taker</b>  | Sara Johnson  |  |  |   |
| <b>Timekeeper</b>  | Sara Johnson  |  |  |   |
| <b>Attendees</b>   | <input type="checkbox"/> Adur, Shweta   | <input type="checkbox"/> Fazzi, Diane                | <input type="checkbox"/> Lanning, Nathan                 | <input type="checkbox"/> Sun, Chengyu               |
|  | <input checked="" type="checkbox"/> Ayran, Frangelo                                       | <input type="checkbox"/> Garcia, Margaret            | <input checked="" type="checkbox"/> Miller, Jennifer     | <input checked="" type="checkbox"/> Whitcomb, Laura |
|  | <input type="checkbox"/> Baaske, Kevin  | <input checked="" type="checkbox"/> Garnet, Dustin   | <input checked="" type="checkbox"/> Moon, Sunny          | <input type="checkbox"/> Wong-Kim, Evaon            |
|  | <input type="checkbox"/> Brown, Karin E.  | <input type="checkbox"/> Giarrusso, Roseann          | <input checked="" type="checkbox"/> Pearce, Jade         | <input checked="" type="checkbox"/> Wu, Karen       |
|  | <input checked="" type="checkbox"/> Bondad-Brown, Beverly                                 | <input type="checkbox"/> Hafner, Anne L.             | <input type="checkbox"/> Peppers, Marla                  | <input type="checkbox"/> Young, Angela              |
|  | <input checked="" type="checkbox"/> Chang, Ya-Chih (Jilly)                                | <input type="checkbox"/> Haras, Catherine            | <input checked="" type="checkbox"/> Prabhu, Veena        | <input checked="" type="checkbox"/> Yu, Alan        |
|  | <input checked="" type="checkbox"/> Chavez, Andrew  | <input type="checkbox"/> Harris, Christopher         | <input checked="" type="checkbox"/> Roberts-Corb, Carol  | <input checked="" type="checkbox"/> Lim, Taffany    |
|  | <input checked="" type="checkbox"/> Choy, Jonathan  | <input checked="" type="checkbox"/> Hillstrom, Mandy | <input type="checkbox"/> Seals, Dmitri                   | <input checked="" type="checkbox"/> Houston, Rika   |
|  | <input checked="" type="checkbox"/> Dennis, Jessica                                       | <input type="checkbox"/> Kuo, Jim                    | <input checked="" type="checkbox"/> Smolter, Nicole      | <input checked="" type="checkbox"/> Johnson, Sara   |
|  | <input type="checkbox"/> Dong, Jianyu (Jane)  | <input type="checkbox"/> Kuroke, Yusuke              | <input checked="" type="checkbox"/> Subrahmanyam, Kaveri |   |
| <b>1. Call to Order</b>                                  |   |  |  |   |
| The meeting was called to order at 10:04 a.m.            |   |  |  |   |
| <b>2. Approval of Minutes</b>                            |   |  |  |   |
| <b>Presenter</b>   | Veena Prabhu  |  |  |   |
| <b>Discussion</b>  | <ul style="list-style-type: none"> <li>Minutes approved from 2.12.2020 meeting</li> </ul> |  |  |   |
| <b>Conclusions</b>                                       | M/S/P-Jessica Dennis & Laura Whitcomb   |  |  |   |
| <b>Action Items</b>                                      |   |  | <b>Person Responsible</b>                                | <b>Deadline</b>                                     |
| N/A  |   |  |  |   |
| <b>3. Announcements and Reports</b>                      |   |  |  |   |

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|---|---|---------------------------|-----------------|
| <b>Presenter</b>  | Veena Prabhu  |                           |                 |
| <b>Discussion</b>   | <ul style="list-style-type: none"> <li>A. Reminder-Assessment Faire scheduled for Friday, April 17, 10am-1pm, GE Ballroom 3               <ul style="list-style-type: none"> <li>• Webinar possibility-pending</li> </ul> </li> <li>B. Assessment Ambassador Awards (Nominations due date: March 24, 2020). Selected ambassadors will receive a \$150 award</li> <li>C. 2020-21 Assessment Mini Grant Awardees RFP –Will be sent out, with awardees being notified before the end of Spring 2020</li> </ul> |                           |                 |
| <b>Conclusions</b>  | A. Status of Assessment Faire pending due to email from President Covino 3.10.20  |                           |                 |
| <b>Action Items</b>   |   | <b>Person Responsible</b> | <b>Deadline</b> |
| <ul style="list-style-type: none"> <li>A. Status of Assessment Faire in April</li> <li>B. 2020-21 Mini Grant RFP</li> </ul> |   | Veena Prabhu              |                 |

## 4. Center for Engagement, Service, and the Public Good

|                     |   |                           |                 |
|---------------------|---|---------------------------|-----------------|
| <b>Presenter</b>    | Taffany Lim and Rika Houston  |                           |                 |
| <b>Discussion</b>   | <ul style="list-style-type: none"> <li>• Senior Director, Taffany Lim, and Rika Houston, Faculty Director, from the Center for Engagement, Service, &amp; the Public Good presented <i>Educational Effectiveness and Assessment Council Presentation</i></li> <li>• Discussed Community Engagement Liaisons. Possible partnership with Liaisons and CACs</li> </ul> |                           |                 |
| <b>Action Items</b> |   | <b>Person Responsible</b> | <b>Deadline</b> |
| N/A                 |   |                           |                 |

## 5. EEAC Graduate Studies Working Group: Report on Rubrics to Assess Graduate Learning Outcomes

|                     |   |                           |                 |
|---------------------|---|---------------------------|-----------------|
| <b>Presenter</b>    | Andrew Chavez   |                           |                 |
| <b>Discussion</b>   | <ul style="list-style-type: none"> <li>• A. Chavez presented reported on the rubrics to assess graduate learning outcomes from the EEAC Working Group Grad Studies</li> <li>• There next meeting with focus on thesis and comps</li> <li>• Suggestions: minimize GradLOs to 4 instead of 9; working with grad programs with GLO reports; working with CACs and EEAC on GradLOs</li> </ul> |                           |                 |
| <b>Action Items</b> |   | <b>Person Responsible</b> | <b>Deadline</b> |
| N/A                 |   |                           |                 |

## 6. Fall 2020 Annual Assessment Retreat: GE Outcomes

|                     |   |                           |                 |
|---------------------|---|---------------------------|-----------------|
| <b>Presenter</b>    | Jessica Dennis  |                           |                 |
| <b>Discussion</b>   | <ul style="list-style-type: none"> <li>• The theme for the Fall Retreat will focus on GE outcomes</li> <li>• Details about the format of the workshops—to be discussed at next meeting</li> </ul> |                           |                 |
| <b>Action Items</b> |   | <b>Person Responsible</b> | <b>Deadline</b> |
|                     |   |                           |                 |

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## 7. Best Practices in Assessment

|                     |   |                           |                 |
|---------------------|---|---------------------------|-----------------|
| <b>Presenter</b>    | Jilly Chang & Diane Fazzi   |                           |                 |
| <b>Discussion</b>   | <ul style="list-style-type: none"> <li>J. Chang presented the assessment work in CCOE, titled <i>Charter College of Education Assessment Task Force (ATF)</i></li> <li>Discussed the work of the CCOE Assessment Tasks Force (ATF) to improve fieldwork using a Fishbone Activity (PLAN)</li> </ul> |                           |                 |
| <b>Action Items</b> |   | <b>Person Responsible</b> | <b>Deadline</b> |
| N/A                 |   |                           |                 |

## 8. Culture of Assessment

|                     |  |                           |                 |
|---------------------|--|---------------------------|-----------------|
| <b>Presenter</b>    | Jessica Dennis   |                           |                 |
| <b>Discussion</b>   | <ul style="list-style-type: none"> <li>J. Dennis presented on the work of assessment in the psychology and Child &amp; Family studies departments</li> </ul> |                           |                 |
| <b>Action Items</b> |  | <b>Person Responsible</b> | <b>Deadline</b> |
|                     |  |                           |                 |

## 9. EEAC working groups: Update by

|                     |   |                           |                 |
|---------------------|---|---------------------------|-----------------|
| <b>Presenter</b>    | N/A   |                           |                 |
| <b>Discussion</b>   | <ul style="list-style-type: none"> <li>A. Diversity and General Education—Jessica Dennis, Dustin Garnet &amp; Kaveri Subrahmanyam</li> <li>B. Information Literacy—Next meeting</li> <li>C. Online/Hybrid Assessment and CETL— Next meeting</li> <li>D. Student Life—Next meeting</li> <li>E. Graduate Studies—see agenda item #5</li> </ul> <p>Updates on the working groups will be tabled until next EEAC meeting.</p> |                           |                 |
| <b>Action Items</b> |   | <b>Person Responsible</b> | <b>Deadline</b> |
|                     |   |                           |                 |

## 10. Next Meeting

|                     |   |                           |                 |
|---------------------|---|---------------------------|-----------------|
| <b>Presenter</b>    | Veena Prabhu  |                           |                 |
| <b>Discussion</b>   | <ul style="list-style-type: none"> <li>A. Will follow up about the next EEAC meeting currently scheduled for April 8, 10:00-11:30, Library Community Room.</li> <li>B. Please completed Doodle poll to schedule May EEAC meeting</li> </ul> |                           |                 |
| <b>Action Items</b> |   | <b>Person Responsible</b> | <b>Deadline</b> |
| Doodle              |   | Sara Johnson              | Completed       |

## 5. Future agenda items

|                  |  |  |  |
|------------------|--|--|--|
| <b>Presenter</b> |  |  |  |
|------------------|--|--|--|

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|--|---|-----------------|--|
| <b>Discussion</b>                                    | a. Equity-minded Assessment<br>b. Report from Institutional Effectiveness on surveys<br>c. Institutional Review Board (IRB) guidelines handout<br>d. Career Center update |                 |  |
| <b>Conclusions</b>                                   | N/A   |                 |  |
| <b>Action Items</b>                                  | <b>Person Responsible</b>   | <b>Deadline</b> |  |
| Status of EEAC Meeting on an online platform-pending | Veena Prabhu  |                 |  |
| May Meeting Doodle                                   | Sara Johnson  |                 |  |
| <b>6. Adjourn</b>                                    |   |                 |  |
| The meeting was adjourned at 11:35 a.m.              |   |                 |  |