

**Which Chem&Biochem Advisement Resource Do you Need?**  
**Please contact the right resource for your needs!**

<b>NSS Advisement Center</b> (323-343-5284; <a href="mailto:nssac@calstatela.edu">nssac@calstatela.edu</a> )	<b>Chemistry &amp; Biochemistry                      Department Chair (appointments:                      323-343-2300)</b>	<b>Chemistry &amp; Chemistry                      Department Faculty Advisor                      (contact faculty)</b>
Initial Advisement - GE and major (if you missed your Orientation Session)  Graduation Check  Academic Plans for Financial Aid SAP Appeals  Probation Students  GE course petitions  Short (up to 1 year) and Long-Term (more than 1 year) Academic Planning  Repeat Limit Exception Requests  GE and major requirement term change (quarters versus semesters)	Initial Advisement - Major information only (if you missed your Orientation Session)  Declaration/change of major  Course substitutions (major courses only – not GE courses)  Transfer credit issues (major courses only)  Reinstatements  Leave of Absence  Unit overload  Short (up to 1 year) and Long-Term (more than 1 year) Academic Planning (majors courses)  Major requirement term change (quarters versus semesters)	Course instruction support (to students enrolled the faculty's courses)  Research student support  Meet with assigned advisees (assigned by last name to faculty advisors): <ul style="list-style-type: none"> <li>• Review of academic progress</li> <li>• Questions about programs</li> <li>• Referrals to campus resources</li> <li>• Career advisement</li> <li>• Choice of major electives</li> <li>• Quarters/semesters questions</li> <li>• Academic planning for the year (majors courses)</li> </ul>