

## TRANSFER APPLICANTS

Transfer applicants must apply to **both** California State University, Los Angeles and to the Patricia A. Chin School of Nursing through NursingCAS.

**Effective October 1, 2020, applicants can apply only once to the BSN (Traditional) program. If an applicant applied to the FALL 2021 program or before, they cannot apply to FALL 2022 or after. If an applicant applies, their application will be disqualified.**

### APPLICATION INSTRUCTIONS for Transfer Applicants:

**Step One: Cal State LA University Application:** You must apply to Cal State LA, unless you are currently enrolled as a Cal State LA pre-nursing student. The university application can be found online at [www.calstate.edu/apply](http://www.calstate.edu/apply).

- The filing period for FALL begins October 1st. **The deadline to apply to Cal State LA is November 30th.**
- Applicant is responsible for making sure they meet the University transfer applicant requirements: <https://www.calstatela.edu/admissions/transfer-application-and-admission>
- You will submit a complete set of official transcripts to Cal State LA from all the universities and colleges you have attended. **Cal State LA's Admissions Office will request these transcripts.** (See the Transcripts section for more information)
- Go to <http://www.calstatela.edu/admissions> for application details.
- Cal State LA's application filing fee is \$70 nonrefundable.
- For Cal State LA's application fee waiver, please see the FAQ's at the Cal State Apply website.

**Step Two: Patricia A. Chin School of Nursing (PACSON) NursingCAS application:** Make sure you apply for the correct application cycle. If you are not in the correct cycle your application will not be received by PACSON.

<https://nursingcas.liasoncas.org/apply/>

- **The filing period for Fall in NursingCAS opens October 1st**
- Your application must be submitted by the deadline. Refer to the website for the exact deadline

- As a Transfer Applicant to Cal State LA, an “Official Transcript” can be purchased from Records at the university you attended and submitted directly to NURSINGCAS. Other options for submissions are Credentials Solutions, Parchment, or National Student Clearinghouse. <https://nursingcas.org/resource/help-with-transcripts/>
- NursingCAS fees for the undergraduate programs are \$60.00 for the first program applied to and an additional \$45.00 for each program afterwards.
- **Nursing CAS** offers a Cycle Fee Assistance Program. The fee assistance program is on a first come bases and **is only determined by NursingCAS**. See Nursing CAS’s Applicant Help Center for more information. [https://help.liaisonedu.com/NursingCAS\\_Applicant\\_Help\\_Center](https://help.liaisonedu.com/NursingCAS_Applicant_Help_Center)
- Patricia A. Chin School of Nursing does not participate in the NursingCAS’ Coupon program. **No coupon codes** will be distributed by PACSON.

NOTE: Review each item below which **must be included** in your NursingCAS application:

- a. TEAS Scores (2 documents):** You can download your results from ATI TEAS “My Report”, scan the copy and upload both the **“Individual Performance Profile”** report and the **“Proctored and Practice Assessment Report”** into NursingCAS. These reports can be added in the two available sections for the “TEAS Score Reports” in NursingCAS.

**NOTE:** Review the “Test information and registration” link under the “Test of Essential Academic Skills (TEAS)” dropdown on the BSN traditional program website for **IMPORTANT** information regarding TEAS requirements: <https://www.calstatela.edu/hhs/nursing/bsn-traditional-program>

**b. 8 Pre-requisite courses:**

**NOTE: We will accept any graded course that meets the CSU GE area associated with the pre-requisite course. This means that first course you took that meets the CSU GE area indicated below (we have no recency requirement) will be considered as your first attempt.**

These 4 prerequisite courses are reviewed for admission eligibility into PACSON.

***MUST BE COMPLETE AT THE TIME OF APPLICATION (B or better on 1<sup>st</sup> attempt)***

- Human Anatomy with Lab (GE B2)
- Chemistry with Lab (GE B1)
- English/Accelerated College Writing (GE A2)
- Statistics Course (may or may not meet B4; can be upper or lower division)

These 4 prerequisite courses are NOT reviewed for admission eligibility into PACSON.

***MUST BE COMPLETED BY END OF THE SPRING SEMESTER FOLLOWING THE APPLICATION DEADLINE (B or better on 1<sup>st</sup> attempt)***

- Physiology with Lab (GE B2)
- Microbiology with a lab (GE B2)
- Public Speaking or Oral Communication (GE A1)
- Cal State LA Assist Listed (GE A3) Critical Thinking course

To determine if a class is transferable to Cal State LA, go to the webpage [www.assist.org](http://www.assist.org) for transfer of California Community College prerequisite courses.

To obtain the transferrable report from Assist, do the following:

- i. Select an institution
- ii. Select Agreements with Other Institution – California State University Los Angeles
- iii. Select CSU Transferable Courses
- iv. Select subject
- v. View course list – pdf
- vi. Scroll to subject on report – Courses with CSU GE are acceptable for transfer

Contact ASSIST at 949.824.4385 or email at [help@assist.org](mailto:help@assist.org) for questions generated or not generated by the Assist program.

Check Cal State LA's Transfer Equivalencies for transferrable prerequisite courses, which include some colleges located in California, Colorado, Texas, New Jersey, Washington, Wyoming, and Virginia.

<https://www.calstatela.edu/undergraduatestudies/california-state-university-los-angeles-transfer-equivalencies>

Prerequisite Grade Point (Average GPA):

- The minimum acceptable GPA for the prerequisite courses is 3.25 or better and a cumulative GPA of 3.25 or better. However, a 3.5 is the average GPA for both prerequisites and cumulative of accepted applicants.
- Prerequisites have no expiration time. Prerequisite courses cannot be repeated, and the original grade must be a “B” or better to be considered.
- If a science course consists of a lecture and a separate lab, the lecture and the lab grades will be averaged and must average to a “B” or higher.
- A “B minus” grade does not meet the minimum grade requirement of “B.”
- AP Scores of 3 or better are acceptable.
- A Prerequisite course will not be accepted, if the course was Withdrawn (W) with the exception of an “excused” withdrawal due to the pandemic (see “appeal process”)

**c. OPTIONAL:** work/volunteer experience

Review the “Work/Volunteer Experience” link under the “Work/Volunteer Experience Information” dropdown on the BSN traditional program website:

<https://www.calstatela.edu/hhs/nursing/bsn-traditional-program>

If you have any questions about creating your NursingCAS account, opening your application, or submitting your application through NursingCAS, please contact NursingCAS at (617) 612-288

**Step Three: 2 sets of official transcripts and 1 set of unofficial transcripts:**

- a. One set of official transcripts can be sent electronically or by sealed envelope directly from the initial college/university attended to Nursing CAS only. Opened envelopes are considered unofficial transcripts. (See complete instructions for transcript submission in Nursing CAS “Need Help”.) <https://www.nursingcas.org/resource/help-with-transcripts/>
  - NursingCAS will upload the official transcript(s) with the date received and then they will verify courses taken and note “verified date”. **Official transcripts must be received by NursingCAS no later than January 31<sup>st</sup> in your NursingCAS account to be considered for admission. If not received, your application will be disqualified.**
  - The Patricia A. Chin School of Nursing recognizes the “verified date” as the date the transcript was received.
  - NursingCAS’ notification sent to the applicant through their NursingCAS account indicates the verified date the “Official Transcript” was received.

**NOTE:** It is the applicant’s responsibility to make sure their application moved from *Submitted* to *Received* to *Verified*. To check on the status of your transcripts contact NursingCAS customer service:

By phone at 617-612-2880, by email at [nursingcasinfo@nursingcas.org](mailto:nursingcasinfo@nursingcas.org) or the chat via the icon in the lower right corner on the website.

- b. The second set of official transcripts are submitted to Cal State LA Admissions Office **at the Admissions Office request only.**

<http://www.calstatela.edu/admissions/submitting-documents>

- c. A copy of your “Unofficial Transcript” must be uploaded by you into your NursingCAS account in the “Other” category.
- d. All inquiries, about transcript submissions should be made with NursingCAS at (617.612.2880)

## **ADDITIONAL INFORMATION:**

### **INTERNATIONAL STUDENTS**

International students need to take the TOFEL exam. All applicants, regardless of citizenship, whose preparatory education was principally in a language other than English, must demonstrate competence in English. Test scores are to be turned in to the international admissions office and must be no more than two (2) years old. The University International Admissions office evaluates the transcripts first. Once the criteria are met the Patricia A. Chin School of Nursing is able to accept the international students for the application review. Please contact International Programs - 323.343.3170. <http://www.calstatela.edu/international/request-advising-appointment>

### **FINANCIAL AID**

Applicants interested in information regarding financial loans, scholarships, state and federal grants should contact the Financial Aid Department at their website.

<http://www.calstatela.edu/financialaid>

### **NOTIFICATION OF ACCEPTANCE TO NURSING PROGRAM**

**Please do not call or email the Patricia A. Chin School of Nursing for the status of your application at any time during the application cycle.**

Applicants will be notified of their admission status at the end of April via email from the Admission Office.

- **Meeting the minimum requirements for admission means consideration not acceptance into the nursing program.**
- A selection admission committee at PACSON will review all applications and submit their top student selections to the University's Admissions department.
- If selected, please follow the instructions requested on the Cal State LA's email. Your admittance is conditional until all requirements have been completed for admissions. If the instructions are not followed and completed according to the requested deadlines, it can result in not being admitted to Cal State LA and the Patricia A. Chin School of Nursing.
- The Cal State LA's Admissions office will send **transfer students** an "Offer Made" email indicating that an applicant has been selected or not selected for the Patricia A. Chin School of Nursing Program. An accepting email will state, "Congratulations you have been accepted at Cal State LA in Nursing." If your email does not state this, you

may be admitted into Cal State LA but not into the Patricia A. Chin School of Nursing Program.

### Acceptance Information

- a. Students will receive a combined welcome letter and orientation package to PACSON, in email format, in June. At that time, you will be notified of the dates to attend a mandatory orientation. This orientation will secure your admittance to the Patricia A. Chin School of Nursing. On the day of orientation be prepared to pay for parking and the welcome letter will include an itemized list of other expenses. **NOTE: Transfer students normally must attend the University Golden Eagle Orientation which is separate from PACSON however, Nursing admits are exempt. You may still receive an invitation and be asked to pay an orientation fee but you may disregard the email.**
- b. During the Nursing program you will take courses in pathophysiology (the study of disease), physical assessment, basic nursing skills, medical/surgical nursing, pediatrics, maternal/child nursing, psychiatric nursing, public health, leadership and others. Most of these courses will have a theory (lecture) component and a practice (clinical) component where you will be accompanied by faculty to various health care facilities in the LA area to care for patients.
- c. In addition to the required nursing courses, students must meet the Cal State LA requirements for both lower and upper division education. These requirements are clearly outlined in the University Catalog found online. Additional classes required by the Nursing major include:
  - i. Sociology 2010 – Principles of Sociology (3 semester units)
  - ii. Nutrition 2500 – Human Nutrition (3 semester units)
  - iii. Psychology 1500 – Psychology of Developing Person (minimum 3 semester units)
- d. Students in the nursing program must carry university liability insurance, personal health insurance and a valid California driver's license. NOTE: The California Board of Registered Nursing requires possession of either a Social Security number or taxpayer ID to apply for licensure.
- e. Nursing students must have a cleared background check to be acceptable to clinical agencies. Since the California Board of Registered Nursing makes the final determination on eligibility for licensure, receiving a background check that has positive check may be a barrier to licensure, certification, and employment.
- f. "Drug screening consistent with California Board of Registered Nursing

guidelines for safe nursing practice is required annually. Clinical agencies require students be drug-free and you may be subject to random drug testing, in addition to the required annual drug testing.

- g. It is necessary to take the National Council Licensing Exam (NCLEX) to qualify as a Registered Nurse (RN). The Patricia A. Chin School of Nursing prepares you to take this exam. In the past five (5) years 95% or more of our graduates have passed this exam on their first attempt.