# **TUITION AND FEES REFUND POLICY**

# **SUMMER SESSION 2024 (state-support)**

Tuition and fees, business professional program fees, and non-resident tuition refunds are processed automatically when a student follows the campus established procedures and deadline dates to drop courses/units or withdraw from the University each semester. See the <u>University Registrar website</u> for related processes, dates, and deadlines. A \$5.00 administrative processing fee will be withheld from all refunds unless withdrawal is the result of a campus regulation, class cancellation or compulsory military service. The refund policy for the California State University System is based on the <u>California Code of Regulations, Title V, Section 41802</u>.

Please note: refunds for miscellaneous fees (lab fees, application fees, etc.) require the respective department's Dean or Chair approval. Contact the department for more information.

## When are tuition and fees refunds processed?

- Summer 2024 tuition and fees refunds are automatically processed on August 2, 2024.
- Students may submit a Refund Petition at any time. Petitions take up to four weeks to process.

# Full Refund Deadline Date for Complete Withdrawal

Students must drop all courses/units or withdraw from the University to receive a full refund of tuition and fees, professional program fee, and non-resident tuition fee less a \$5.00 processing fee from the established deadline date. Students who drop courses/completely withdraw after the refund deadline date will be charged prorated tuition and fees based on their dropped date/s.

Summer Sessions	Full Refund Deadline Date less \$5 processing fee
First 5-Week	May 27, 2024
10-Week	May 27, 2024
Second 5-Week	July 7, 2024

### Add/Drop Period: Partial Refund Dates for Reduction in Unit Load

Students who drop some but not all courses/units resulting in lower tuition fee, or professional program fee, and/or non-resident fee in the campus designated Add/Drop period will be entitled to a refund of the difference in tuition and fees and a refund of the professional program fee or non-resident fee, if applicable.

Summer Sessions	Partial Refund Deadline Date
First 5-Week	May 30, 2024
10-Week	June 5, 2024
Second 5-Week	July 10, 2024

#### **Prorated Refund Dates**

Students who drop all courses/units or completely withdraw on the first day of classes and no later than the sixty percent (60%) point in the semester will receive a prorated refund of tuition and fees, professional program fee and non-resident tuition fee. The prorated tuition and fees charge is based on the drop date or withdraw date and the length of the term. Students must pay tuition and fees, professional program fee and non-resident tuition fee for the number of days enrolled. **Students who officially withdraw, drop courses/classes after the 60% point in the session(s) will not be entitled to a tuition and fees refund.** Students are solely responsible to drop courses/classes by the published deadline dates. Failure to meet the deadline dates may result in assignment of grades and an obligation to pay tuition fees. Please go to the One-Stop Financial Services website to view the Refund Proration Schedule.

Summer Sessions	Proration Period
First 5-Week	May 28, 2024 – June 17, 2024
10-Week	May 28, 2024 – July 11, 2024
Second 5-Week	July 8, 2024 - July 27, 2024

**Financial Aid Recipients:** Refunds are subject to the Return to Title IV Regulations. Please visit the <u>Financial Aid</u> and <u>Scholarships website</u> to view the Return to Title IV policy.

### Your refund method depends on your form of payment, please see below:

- **Cash, Check, Bank Account (Electronic Check) Payments:** Refunds are issued as direct deposit to the student's U.S. bank account. Instructions for enrolling in direct deposit can be found on the <a href="One-Stop-Financial Services website">One-Stop-Financial Services website</a>. If not enrolled in direct deposit, a check will be mailed to the mailing address on your GET Student Account. Please ensure the University has your current mailing address.
- **Credit/Debit Card Payments:** Refunds are issued as a credit back to the original credit/debit card used to process payments. All credit card payments processed via Transact are subject to the vendor's 2.65% non-refundable convenience fee.
- **Wire Payments:** Flywire payments posted to your Cal State LA student account are rolled over to future terms as long you maintain enrollment at Cal State LA. If you are graduating, disqualified, or taking a leave of absence from Cal State LA, please submit a <u>Refund Petition</u> with supporting documentation. Wire payment refunds are processed through Flywire and sent back to the original source.

**Please note:** partial tuition and fees payments for a given term are forfeited if a student is disenrolled for that term due to an incomplete payment.

For questions regarding tuition and fees refunds, contact One-Stop Financial Services at (323) 343-3630 or email disbursement@calstatela.edu.