**CALIFORNIA STATE UNIVERSITY, LOS ANGELES
STUDENT SUCCESS FEE (SSF)
FISCAL YEAR 1111111**

**RAP – 2E:**

**DEPARTMENT BUDGET REQUEST**

**FORM A**

A department budget request package (RAP-2E; Form A, B, and C) must be submitted for all funding requests, including all baseline and one-time programs.

Division: **Funding:**

Sub-Div/College: Baseline: New Program [ ]  Department: Baseline: On-going Program [ ]

Prepared By: One-time: [ ]

SSF Category: **111111 1** Division Rank:  **111**

Proposal Title:11 11

**NEW BUDGET REQUEST – ESSENTIAL OPERATIONS**

**1. Program Overview – What do we want to achieve? (Include program description and objectives; number of student served; courses/programs the activity is related to and how the activity will further the objectives of the courses/programs.**

**2. Measurable Outcomes – How is success defined?**

**3. Program Plan – How will it be achieved? (Detail how objectives were met, including other funding sources and percentage of budget for this activity, if applicable. To what degree is activity dependent on SSF funds? If previously funded, justify the reason for any increase funding.**

**4. Assessment Method – How will the outcomes identified in #2 be specifically measured?**