



## ACADEMIC SENATE, STUDENT POLICY COMMITTEE

September 1, 2020; 9:25 am -10:40 a.m., Zoom

### MINUTES

**Present:** K. Baaske, A. Chavez, M. Clarke, T. Ford-Baxter, W. Kwan, M. Nazari, A. Noland, J. O'Neil, C. Restrepo, A. Villegas, N. Wada-McKee, Y. Wang, X. Zhang, C. Zurita-Lopez

1. Call to Order

M. Clarke, Chair, called the meeting to order at 9:32 am.

2. Introductions

3. Announcements

A. Chavez announced the Graduate Resource Center is hosting workshops to assist graduate students with milestones such as, advancing to candidacy, and assistance with their thesis.

A. Villegas announced Advisor Forums to share best practices, process updates taking place on September 18, 2020.

R. Chavez (on behalf of N. Wada-McKee) announced a Webinar with Father Boyle is taking place September 18, 2020; 2:30 pm to 4:00 pm.

4. Intent to Raise Questions

None.

5. Approval of the Agenda

M/S/P approval of the agenda Zurita-Lopez/Kwan.

6. Election of the Vice Chair

It was M/S/P to appoint C. Zurita Lopez as Vice Chair

7. Election of the SPC Liaison on the Graduation Initiative 20205 workgroup

A. Villegas agreed to serve as the liaison on the Graduation Initiative 2025 workgroup.

8. Election of the Student Representative Mentor

A. Chavez was appointed as the Student Representative Mentor.

9. Election of the Liaison to the Academic Advisement Subcommittee

A. Noland was appointed as the Liaison to the Academic Advisement Subcommittee.

10. Liaison Reports

10.1. Executive Committee Liaison

An Extended Senate Exec met during the summer. This body was comprised of the 2020-2021 Executive Committee that was elected at the end of the spring 2020 term and those who had served on the 2019-2020 Exec.

Exec has met with President Covino and new Provost & Academic VP, Jose Luis Alvarado. A number of topics were discussed including:

- The effect of the pandemic on instruction (including student achievement of course/program learning outcomes), professional development, and the observation of probationary and temporary faculty. No news at this time.
- Exec will be forming a Task Force to look creating an Equity, Diversity and Inclusion statement and guiding principles for the Faculty Handbook. The current statement is outdated.
- Options for addressing the new Ethnic Studies graduation requirement. The Chancellor's Office is expected to provide an Executive Order implementing the new legislation (AB1460) in the coming weeks.
- Planning for faculty who need access to campus facilities (and in some cases student) to pursue their research, scholarship, and creative activities, and to mentor/teach students as they conduct this professional development. Each College will be forming/has formed a committee to advise the Dean on procedures to safely return some faculty and students to on-campus labs/studios. When pandemic conditions change, we seek to be ready to move to the next phase.

Exec is also exploring the desirability of including high quality laptops as part of the cost of attendance at our university. Perhaps this could therefore be included in financial aid packages. The move to remote instruction has revealed that a significant number of students cannot complete the coursework in the majors off-campus without such equipment.

10.2. Academic Advisement Subcommittee

None.

10.3. Associated Students, Inc.

A. Noland reported, Senators are currently discussing the pandemic and its effect on students.

11. Early Registration Process and Data

M. Clarke shared the annual report with the committee. Discussion ensued. It was agreed by consensus to invite the Office for Students with Disabilities to explain the low number of students taking advantage of priority registration.

M. Clarke shared the application and process with the committee. Discussion ensued.

12. Future Agenda Items

The committee discussed agenda items they would like to address this year. One agenda item is addressing the effects in offering tutoring and one-on-one student assistance during remotes instruction as well as CAS's coordination with informal tutoring. It was agreed by consensus to invite Andrew Long, Director, Center for Academic Success to a future meeting.

A follow-up on both efforts to recruit and retain, African American students as well as efforts being undertaken to help cohesion between academic advisement centers and faculty-led advisement occurring within the department. It was agreed by consensus to invite Michelle Hawley, Associate Vice President and Dean, Undergraduate Studies to a future meeting.

13. Adjournment

M/S/P to adjourn 10:40 am.