



## ACADEMIC SENATE, STUDENT POLICY COMMITTEE

September 17, 2019; 9:25 am -10:40 a.m., ADM 313

### MINUTES

**Present:** I. Amaya, J. Chaudhuri, A. Chavez, M. Clarke, A. Ellis, J. O'Neil, W. Kwan, E. Saeki, N. Wada-McKee, D. Won, X. Zhang, C. Zurita-Lopez

**Excused:** L. Loot, C. Restrepo

1. Call to Order

D. Won, Chair, called the meeting to order at 9:25 am.

2. Announcements

None.

3. Intent to Raise Questions

None.

4. Approval of the Minutes – September 3, 2019 (SPCM 19-01)

M/S/P approval of the minutes Ellis/Amaya.

5. Approval of the Agenda

M/S/P approval of the agenda Clarke/O'Neil.

6. Liaison Reports

6.1. Executive Committee Liaison

A. Ellis gave his report.

6.2. Academic Advisement Subcommittee Liaison Report

No report.

6.3. Associated Students, Inc. Report

No report.

7. Charge: Academic Honesty

The committee reviewed the collusion section of the policy. SPC agreed with collusion section, but discussed updating the rest of the policy. It was agreed that A. Chavez would

work with D. Won on proposing final edits to the policy. SPC also agreed that there is still an intellectual property issue for use and posting of faculty materials, and that the best approach would be to recommend a clause to include on the syllabus. C. Zurita-Lopez agreed to draft that clause to send to EPC.

8. Introduction to Higher Education Coordination IHE

A. Ellis recommended that a list of common resources be provided to all colleges for better coordination of services of what students need to know as an extension of resources currently provided to students at Orientation.

9. Student Resource List

D. Won shared the list of resources provided by D. Chavez, academic senator who volunteered to work on the list this past summer. Discussion ensued. A. Elias suggested categorizing the list by subject. X. Zhang suggested that a link be included on Mind Matters. A. Chavez requested that a link to the graduate student office be included. I. Amaya volunteered to relay suggested recommendations to ASI and report back to the committee.

10. Discussion on the effects of Impaction on our Students

D. Won opened up a discussion on any issues members knew of regarding the impact of impaction on our students. SPC needs more time to compile questions for a time certain, possibly with Tom Enders with whom to raise these concerns and questions.

11. Discussion on Student Success Centers – communication and assessment/evaluation

The committee discussed the centers and the services offered. A. Ellis suggested that we invite Suzanne McEvoy to discuss what she has been doing with the Smart Start program with early alerts and academic coaches. It was agreed by consensus to invite S. McEvoy to a future meeting.

12. Adjournment

M/S/P to adjourn Zurita-Lopez/Ellis 10:40 am.