



ACADEMIC SENATE, STUDENT POLICY COMMITTEE

September 3, 2019; 9:25 am -10:40 a.m., ADM 313

MINUTES

Present: I. Amaya, J. Chaudhuri, A. Chavez, M. Clarke, A. Ellis, J. O'Neil, C. Restrepo, W. Kwan, E. Saeki, N. Wada-McKee, D. Won, X. Zhang, C. Zurita-Lopez

1. Call to Order
D. Won, Chair, called the meeting to order at 9:26 am.
2. Introductions
3. Announcements
D. Won announced SPC is in need of a graduate student representative. If you know of any students interested, please refer them to Associated Students, Inc. to apply.
4. Intent to Raise Questions
None.
5. Approval of the Minutes – May 7, 2019 (SPCM 18-11)
M/S/P approval of the minutes Zurita-Lopez/Clark.
6. Approval of the Agenda
M/S/P approval of the agenda Zurita-Lopez/Chaudhuri.
7. Communication Methods
D. Won reported agenda and minutes would be emailed a week before the meetings and attachments would also be available in the meeting notifications. A reminder was also announced, hard copies would be available upon request only.
8. Election of the Student Representative Mentor
A. Ellis was appointed at the Student Representative Mentor.
9. Election of the Liaison to the Academic Advisement Subcommittee
J. Chaudhuri was appointed as the Liaison to the Academic Advisement Subcommittee.

10. Election of the Liaison to the Graduation 2025 Consultative Group

M. Clarke was appointed as the Liaison to the Academic Advisement Subcommittee.

11. Early Registration Policy and Annual Report

D. Won shared the annual report with the committee. Discussion ensued.

12. Early Registration Application and Process

D. Won shared the application and process with the committee. Discussion ensued.

13. Policy Modification Updates

D. Won gave the committee an update on the current status of the policy modifications the committee is currently working on.

The Statement of Student Rights and Responsibilities (SSRR) document requires one final review. E. Saeki volunteering to look it over. D. Won will then submit final memo with edits to the Academic Senate.

The recommended Student Grievance Policy modifications and justifications were shared with the Dean of Students office for final review.

14. Charge: Academic Honesty

D. Won provided the committee with an update on the committee's progress to date. At the last meeting of 2018-19AY, SPC agreed to send a memo recommending that the Faculty Policy Committee review and update the intellectual property (IP) policy to address students posting instructors' materials to digital resource websites for pay without instructors' permission. M. Clarke worked with D. Won to send the memo to Senate Exec, but the request is being put on hold due to the Chancellor's Office putting in place a system-wide policy on IP. V. Prabhu is aware of our recommendation, and FPC will soon be able to review the system-wide policy, taking our recommendation into account.

A. Chavez shared his proposed changes to the policy. Discussion ensued. A couple more edits were made. The committee was asked to review the entire policy and provide any suggested changes to D. Won no later than 9/13/19.

15. Future Agenda Items

D. Won asked the committee for future agenda items they would like to bring to SPC. A. Ellis suggested he would like to recommend more consistency in the course content with the Introduction to Higher Education courses across the colleges. Discussion ensued.

C. Zurita-Lopez suggested a campus-wide Canvas site for IHE to which a common core of

IHE content could be shared. It was agreed by consensus to send a recommendation to the Educational Policy Committee for discussion/recommendation.

16. Liaison Reports

16.1. Executive Committee Liaison
None due to lack of time

17. Adjournment

M/S/P to adjourn 10:40 am.