



ACADEMIC SENATE, STUDENT POLICY COMMITTEE

March 19, 2019; 9:25 am -10:40 a.m., ADM 313

MINUTES

Present: S. Balan, J. Chaudhuri, D. Chavez, M. Clarke, C. Dy, J. Ford, E. Saeki, N. Wada- McKee, D. Won, J. Zhong

Excused: A. Chee, K. Brown, C. Harris, J. Vera Lopez

1. Call to Order

D. Won, Chair, called the meeting to order at 9:25 am.

2. Announcements

None.

3. Intent to Raise Questions

D. Chavez raised the following question: Is there a timeframe that professors need to follow when they are to provide a study guide in advance? D. Won responded there is no timeframe, and that professors have academic freedom to choose whether, how, and when they provide a study guide for their courses, but students should feel free to ask their professors if they will provide study guides, and provide feedback on when they would find it most helpful.

4. Approval of the Minutes – March 5, 2019 (SPCM 18-08)

M/S/P approval of the minutes Ford/Jayati.

5. Approval of the Agenda

M/S/P approval of the agenda Jayati/Ford.

6. Response to T. Kane-Parry regarding safeguards for students against retaliation

Committee agreed to send a memo to T. Kane-Parry bring resolution to this matter. D. Won will draft a response to encourage T. Kane-Parry to continue working through the grievance process to address her concerns.

7. Required breaks during long class periods

The committee reviewed the existing policy and looked at the semester course modules. M. Clarke recalls class modules were reduced to 150 minutes (2 hr 30 min) so that the “break” essentially occurs at the end of the period, and none is required during the class

meeting time. It was decided that D. Won would reach out to Parviz Partow-Navid to confirm that instructors are not required to provide breaks during any of the semester course time modules.

8. Student Grievance Procedures – t/c Robert Yonemoto, Director, Student Support

The committee reviewed the procedures and decided each committee member would take a section of the procedures and compare them to CSU Monterey Bay's policy. Any suggested edits will be shared with Student Life to get their input on the proposed policy modification.

9. Liaison Reports

9.1. Executive Committee Liaison

None.

9.2. Graduation 2025 Consultative Group Liaison

The committee met after the WASC review. Provost reported positive results. WASC was very pleased. They noticed we are committed to working together to support our students, they were pleased with the unit load. The committee is starting to look at curricular barriers to graduation.

9.3. Academic Advisement Subcommittee Liaison

None.

9.4. Associated Students Inc.,

None.

10. Adjournment

M/S/P to adjourn 10:29 am.