



## ACADEMIC SENATE, STUDENT POLICY COMMITTEE

September 4, 2018; 9:25 am -10:40 a.m., ADM 313

### MINUTES

**Present:** D. Chavez, S. Didarlo, J. Ford, A. Gutierrez, C. Harris, Oropeza Fujimoto, M., E. Saeki, J. Vera Lopez, D. Won, N. Wada-McKee

**Excused:** J. Chaudhuri

**Absent:** M. Clarke, F. Lee

1. Call to Order  
D. Won, Chair, called the meeting to order at 9:27 a.m.
2. Introductions
3. Announcements  
None.
4. Intent to Raise Questions  
None.
5. Approval of the Minutes – May 1, 2018 (SPCM 17-12)  
M/S/P approval of the minutes.
6. Approval of the Agenda  
M/S/P approval of the agenda.
7. Communication Methods  
It was agreed by consensus to provide hard copies of agenda items, etc. to the meetings.
8. Election of the Student Representative Mentor  
It was M/S/P to elect M. Oropeza Fujimoto as the student representative mentor.
9. Election of the Liaison to the Academic Advisement Subcommittee

D. Won mentioned J. Chaudhuri is already on that subcommittee and therefore we should ask her if she is interested in serving in that role again. However, if she is not, J. Vera Lopez volunteered herself to serve as the Liaison. D. Won will follow-up.

10. Student Policy Committee Charge, Membership and Overall Structure

D. Won announced the Senate Exec's charge to committee and reviewed the timeline and highlighted key dates of Oct. 15 and Nov. 14. D. Won asked the committee to consider the membership, charge and structure and to be prepared to discuss at our next meeting.

11. Early Registration Guidelines and Data

The committee reviewed the guidelines and discussed the data. There were many concerns about the low percentage of students actually using early/priority registration. The committee would like to look into this data possibly by College. Members raised concerns regarding the negative impact our campus's pre-pay policy may have on students', in particular international students', ability to utilize their early registration status. Members also raised concerns regarding how Foster Youth are being supported, and expressed wanting to learn more about the Foster Youth program and what supports are currently in place. D. Won asked committee to submit further questions and points of discussion. Based on the compiled questions, committee will consider inviting various administrators and program staff, including C. Cobb, University Registrar, to a future meeting to help lead the discussion.

12. Early Registration Application Process and Timeline

The committee reviewed the application and timeline.

12.1 Priority Registration Request

The committee reviewed the request for priority registration submitted by the Office for Students with Disabilities (OSD) for service providers (Notetakers). It was M/S/P to approve the OSD service providers to move from early registration to priority registration. The committee would like to revisit this at the end of the current application cycle December 7, 2018, for reconsideration.

13. Liaison Reports

13.1. Executive Committee Liaison

No report.

14. Adjournment

M/S/P to adjourn 10:20 am.