

CALIFORNIA STATE UNIVERSITY, LOS ANGELES
Office of the Vice President for Student Affairs

ACADEMIC SENATE, STUDENT POLICY COMMITTEE

January 23, 2014, 1:30 - 3:10 p.m., Adm 714

MINUTES

Present: T. Bell, P. Chen, R. DeChaine, D. Finnochiaro, E. Nunez, J. Rudd, T. Salmassi, A. Ross

Absent: P. Khoury, Y. Song

1. Call to Order

The meeting was called to order by T. Bell, Chair, at 1:35 p.m.

2. Announcements

R. DeChaine announced to the committee the status of the Early Registration Guidelines indicating that the Academic Senate will add it to the agenda as a second reading item.

3. Intent to Raise Questions

T. Salmassi raised the following question:

“As we try to meet student demand for courses, issues of resource availability and allocation come up. One specific issue is the availability of large lecture rooms. How often do we inventory the classrooms that are available on this campus? Is the number of allowable desks in each of these classrooms valid and by what measure? How can we ensure the availability of reliable and current information regarding the capacity of the campus?”

The committee will formalize the question and send it to Lisa Chavez, VP for Administration and Finance for response.

4. Approval of the Agenda

M/S/P approval of agenda.

5. Approval of the Minutes

M/S/P approval of the minutes.

6. Policy on Final Examinations

The policy was distributed and discussed. President Rosser’s comments were taken into consideration. It was agreed by consensus to make additional revisions and resubmit the policy to the Academic Senate.

7. Liaison Reports

7.1. Executive Committee Liaison

T. Bell reported the Executive Committee continues its discussions on semester conversion along with GE revisions.

7.2. Academic Advisement Subcommittee Liaison Report

T. Salmassi reported the committee met on November 21 and January 16. Due to the Academic Advisement Council, the Academic Advisement Subcommittee will meet on a monthly basis. Items currently being discussed are Semester Conversion and faculty advisement policy. The second meeting focused on the new steering committee on semester conversion. Discussion centered on the need for articulation contracts for departments. The committee also discussed updates to the faculty advisement policy.

7.3. Associated Students, Inc.

E. Nunez reported ASI is currently considering allocating a budget for academic senators to encourage more student participation on committees.

8. Adjournment

M/S/P to adjourn 2:35 p.m.