

**CALIFORNIA STATE UNIVERSITY, LOS ANGELES**  
**Office of the Vice President for Student Affairs**

**ACADEMIC SENATE, STUDENT POLICY COMMITTEE**

November 8, 2012, 1:30 - 3:10 p.m., SA 110

**MINUTES**

**Present:** M. Adamian, S. Classen, R. DeChaine, M. Javeri, S. Mangalassary, M. Marquez, Y. Song, L. Tang, J. Woo

**Excused:** A. Ross

1. Call to Order

The meeting was called to order by M. Adamian, Chair at 1:37 p.m.

2. Announcements

M. Adamian announced the First Generation film screening at 10:00 a.m. and 2:00 p.m., on November 30<sup>th</sup>, in the University-Student Union Theatre with two showings.

S. Classen announced the Global Coffee Break series; an opportunity to meet students from around the world. The next mixer will be held on Wednesday, November 14, at 3:15 p.m. in the Soriano Board Room.

3. Intent to Raise Questions

None.

4. Approval of the Minutes

M/S/P approval of the minutes.

5. Approval of the Agenda

M/S/P approval as amended.

6. Early Registration

The committee reviewed the annual report on early registration along with the guidelines. Discussion ensued. The committee decided to request data from Intuition Research. They are interested in the number of courses that are at 80% capacity after priority registration to determine how much priority is affecting enrollments.

7. Charge: Policy on Recognition of Student Participation in Academic Governance, Faculty Handbook, Chapter II

The committee reviewed the charge; discussion ensued. It was agreed by consensus to delete the policy as it is no longer the practice to note such recognition on student's permanent record.

8. Care Team Update

The committee reviewed and discussed the guidelines. It was agreed by consensus to review in detail and provide any suggested changes directly to Nancy Wada-McKee. The committee would like to know the timeline for final publication and distribution schedule.

9. Charge: Policy on Scheduling Final Exams

The committee reviewed the charge and decided to revisit this at the next meeting.

10. Liaison Reports

10.1. Executive Committee Liaison

No discussion due to lack of time.

10.2. Associated Students, Inc.

No report due to lack of student appointments.

10.3. Academic Advisement Subcommittee

No report available.

11. Adjournment

M/S/P to adjourn 3:10 p.m.