

CALIFORNIA STATE UNIVERSITY, LOS ANGELES
Office of the Vice President for Student Affairs

ACADEMIC SENATE, STUDENT POLICY COMMITTEE

November 10, 2011, 1:30 - 3:10 p.m., SA 110

MINUTES

Present: M. Adamian, C. Dy, A. Ham, R. Ledesma, C. Lung, P. Marin, G. Menezes, C. Monroy, A. Nelson-Afoa, M. Nitzani, A. Ross, J. Woo, A. Wood

Guests: L. Gomez, N. Wada-McKee

1. Call to Order

The meeting was called to order by M. Adamian, Chair, at 1:35 p.m.

2. Announcements

C. Monroy announced A.S.I. Urban Garden Presentation & CSULA Greenhouse Tour Thursday, November 17 at 12:30 p.m.

3. Approval of the Minutes

M/S/P approval of the minutes.

4. Approval of the Agenda

M/S/P approval of agenda.

5. Intent to Raise Questions

C. Dy asked the following question: There are flyers posted around campus regarding the crime alert. Is the Student Policy Committee doing anything about safety on campus?

A. Ross responded by saying as a police matter, it is not the responsibility of SPC to address safety on campus.

6. Time Certain – CARE Team – Nancy Wada-McKee & Letycia Gomez

Letycia Gomez and Nancy Wada-McKee, who serve as coordinators for the CARE Team, gave the committee an overview and an update on their initiatives. The team is also interested in creating an emergency readiness response guide for faculty, staff and students. They distributed the Behavior Concern Checklist & Report Guideline as well as the Community Assessment, Response and Evaluation (CARE) Team sheet which describes the purpose of the committee and membership.

7. Liaison Reports

7.1. Executive Committee Liaison

R. Ledesma reported the Executive Committee received our AB540 response and they were pleased with SPC's recommendation. A. Ross further updated the committee and indicated a website is currently under construction in consultation with the SURGE organization by a student affairs IT. The link will be on the Division of Student Affairs homepage.

R. Ledesma also wanted to convey the Executive Committee's desire to continue to push for a hard copy of the emergency readiness response guide.

R. Ledesma also mentioned the pending charge to the Student Policy Committee regarding the student grievance policy committee. Upon updating the *Faculty Handbook* it was realized that the recommendation to change the date of the student appointments in the second paragraph of the section on "Committee Formation Procedures" is in conflict with the first paragraph because the student members would not be elected until one month after the terms commence. A. Ross will follow-up with I. Weser, Executive Director, Associated Students, Inc. to discuss and will make a recommendation.

7.2. Academic Advisement Subcommittee Liaison

M. Adamian indicated the committee has not yet met.

7.3. Associated Students, Inc.

C. Monroy reported the ASI Shared Governance group met and is concerned with the Student Success Fee. ASI would like to see more hiring of tutors. They would also like to see the expansion of the Take Five program. A. Ross indicated there is a plan to expand on the program as it has proven to be successful with the students that are currently participating.

ASI also passed the creation and maintenance of a qualified "Boots to Books" program designed to help veterans adapt to the college environment and provide a positive transition step for our service men and women.

8. Adjournment

M/S/P to adjourn 2:55 p.m.