

**CALIFORNIA STATE UNIVERSITY, LOS ANGELES**  
**Office of the Vice President for Student Affairs**

**ACADEMIC SENATE, STUDENT POLICY COMMITTEE**

March 12, 2009, 1:30 - 3:10 p.m., SA 110

**MINUTES**

**Present:** K. Foster, M. Javeri, J. Kennedy, J. Orta, A. Ross, V. Talavera-Bustillos, A. Wood, M. Zepeda

**Absent:** K. Mew, R. Salinas, L. Williams

1. Call to Order

The meeting was called to order by A. Wood, Chair, at 1:37 p.m.

2. Announcements

A. Wood announced the Student Appreciation Reception sponsored by the Student Policy Committee of the Academic Senate.

Thursday, May 28, 2009

3:30 – 4:30 p.m.

Golden Eagle Ballroom

3. Approval of the Minutes of February 12, 2009 (SPC 08-05)

M/S/P approved.

4. Approval of the Agenda

M/S/P approval of agenda.

5. Intent to Raise Questions

None.

6. Liaison Reports

6.1 Executive Committee Liaison

M. Zepeda reported on the continuing discussion on the topic of possible semester conversion. A. Ross distributed a memo dated March 11, 2009 from Kevin Baaske, Chair of the Academic Senate. The memo addressed to the President, Vice Presidents, Deans and members of all conversion planning committees, provided the approved Resolution of Principles Regarding Possible Conversion to Semesters. Discussion ensued. M. Zepeda further reported that the Senate is looking at an 18-month planning phase. Dr. Cardoza, Provost/Vice President for Academic Affairs and the Vice Chair of the Academic Senate are looking at using existing committee structures.

Another topic of discussion is the various administrative searches currently taking place. One critical search is the second in command following the Provost, Associate Vice President for Academic Affairs and Dean of Graduate Studies. There are a total of five candidates.

Report Delayed (RD's) are also being discussed. There were audit findings on the amount of RD's in the system. Grading procedures are being examined by the administration and where applicable, Academic Senate committees will be involved.

Other topics of discussion include service learning and the syllabi policy which does not include service learning outcomes or information about reasonable accommodations.

6.2 Associated Students, Inc. (ASI)

A. Ross reported on behalf of ASI. The elections deadline to run for office has been extended. Elections will be held May 11-13, 2009. A mass email to students will be going out in the next couple of days.

6.3 Academic Advisement Subcommittee

None.

7. Business

7.1. Task Force Report on Student Evaluations of Teaching

The committee briefly reviewed the document and discussed the report. One suggestion, thought to be helpful, was to add specific instructions to the students on the student evaluations. Another suggestion was to gather 20 random students to obtain their opinions of teaching effectiveness which would also be helpful, as most students do not seem to have a clear idea of how the evaluations are used.

7.2. Possible Conversion to Semester Discussion

The committee continued their discussions on semester conversion planning. Several faculty reported back on their research of various CSU's currently on semester calendars and those who are still on the quarter system. V. Talavera-Bustillos suggested we contact a campus with similar populations to get a better perspective on the semester conversion issues.

8. Adjournment

M/s/p to adjourn at 2:57 p.m.