

**CALIFORNIA STATE UNIVERSITY, LOS ANGELES
OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS**

STUDENT POLICY COMMITTEE

January 27, 2005, 1:30 - 3:10 p.m.

MINUTES

Present: Y. Ba, M. Clark, R. Dawson, A. Hernandez, C. Herr, K. Hsu, X. Keating,
E. Miller, R. Penaloza, A. Reed, A. Ross, M. Zepeda

Absent: B. Parviz

1.0 Call to Order

The meeting was called to order by C. Herr, Chair, at 1:35 p.m.

2.0 Announcements

R. Penaloza announced Home coming 2005 Events for January 31, 2005 to February 5, 2005 i.e., Banner Decorating, Faculty/Staff Appreciation Breakfast, Home Coming Dance, etc.

3.0 Intent to Raise Questions

None.

4.0 Approval of the Minutes

No minutes.

5.0 Approval of the Agenda

The agenda was approved.

6.0 Report from Executive Committee

M. Zepeda reported.

7.0 Business

7.1 Academic Honesty Policy

The Committee approved the new editorial revision of the Academic Honesty Policy. The editorial change to bullet #11 is: "Using devices or

learning aids, such as calculators, cell phone, computers, PDAs, etc., not expressly permitted by the instructors.”

The Committee approved the following text to let faculty know that there are resources to help combat plagiarism: “Faculty members should make themselves aware of the University’s resources and appropriate software tools (Turn-it-in.com, etc.) to assess the possibility of plagiarism.”

7.2 Student Grievance Policy

The Committee approve the following paragraph of the Student Grievance Policy (Line 118-126) Under Informal Grievance Resolution “Because timely resolution of complaints or Grievances is in the best interests of students, faculty, administration, and the University as a whole, all parties are expected to actively seek resolution to these complaints or Grievances within the time frame and through the procedures set forth by this policy. Although they are informal, the first three steps of the Grievance process must be completed within 90 days of the event/action (or the last date of a related series of events/actions) upon which the Grievance is based. All parties have the responsibility to make themselves aware of these procedures and act in a manner which allows the process to work efficiently and fairly.”

7.3 Time Certain for Financial Aid for February 24, 2005 Meeting

7.4 Student Bill of Rights – to review what is currently existing on the website.

8.0 Other

The next meeting is scheduled for February 24, 2005.

9.0 Adjournment