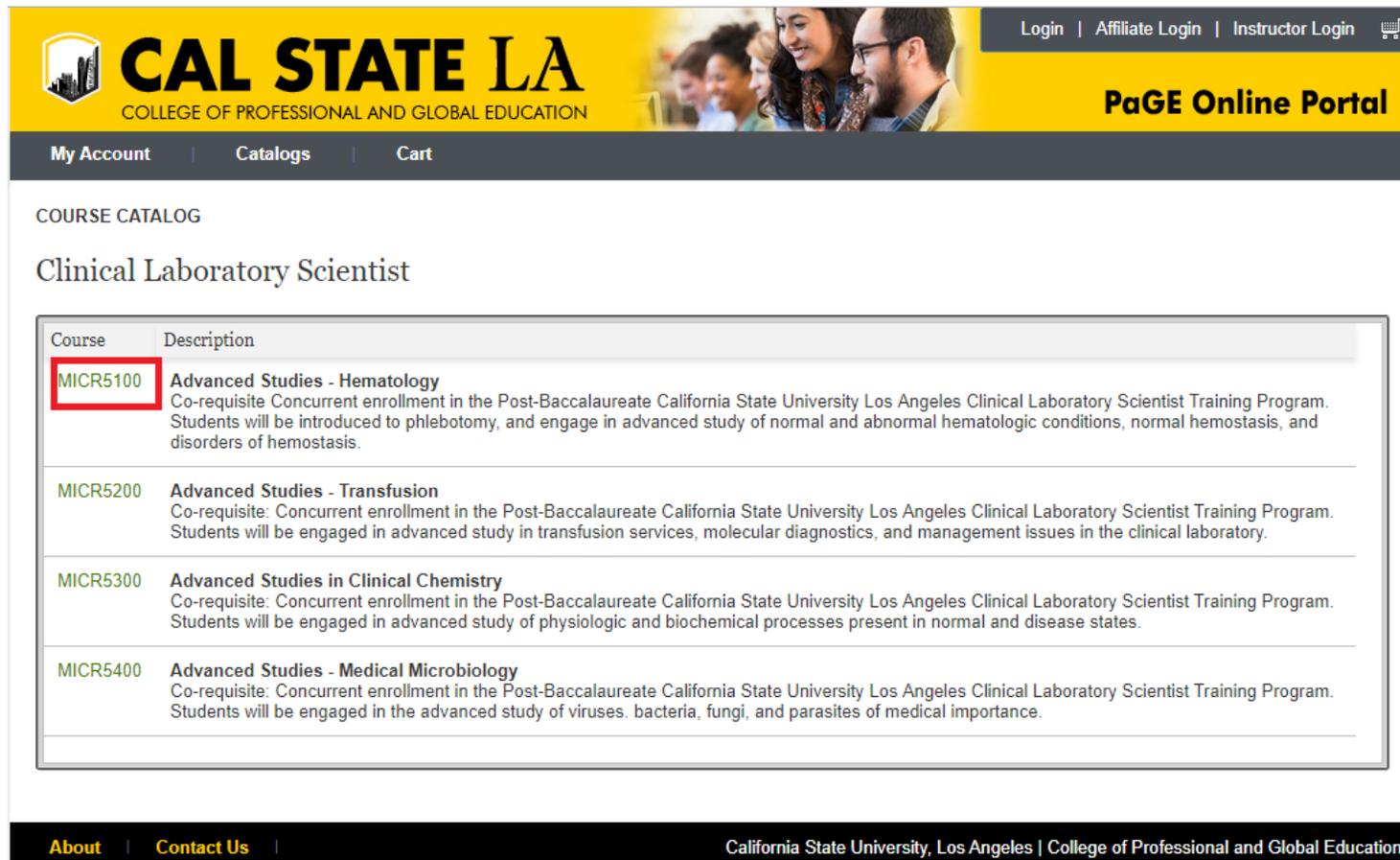


Seat Registration Tutorial – No Financial Aid

Important: The process below explains how to claim seats in courses. You will only officially be enrolled in your selected courses after full payment is received.

1. Use the link you were provided to access the course catalog for your program. Find the course for which you want to claim a seat and click on the course number.



The screenshot shows the CAL STATE LA PaGE Online Portal. The header includes the university logo, navigation links (Login, Affiliate Login, Instructor Login), and a shopping cart icon. Below the header, there are links for My Account, Catalogs, and Cart. The main content area is titled "COURSE CATALOG" and "Clinical Laboratory Scientist". A table lists four advanced study courses, with the first one, MICR5100, highlighted by a red box.

Course	Description
MICR5100	Advanced Studies - Hematology Co-requisite: Concurrent enrollment in the Post-Baccalaureate California State University Los Angeles Clinical Laboratory Scientist Training Program. Students will be introduced to phlebotomy, and engage in advanced study of normal and abnormal hematologic conditions, normal hemostasis, and disorders of hemostasis.
MICR5200	Advanced Studies - Transfusion Co-requisite: Concurrent enrollment in the Post-Baccalaureate California State University Los Angeles Clinical Laboratory Scientist Training Program. Students will be engaged in advanced study in transfusion services, molecular diagnostics, and management issues in the clinical laboratory.
MICR5300	Advanced Studies in Clinical Chemistry Co-requisite: Concurrent enrollment in the Post-Baccalaureate California State University Los Angeles Clinical Laboratory Scientist Training Program. Students will be engaged in advanced study of physiologic and biochemical processes present in normal and disease states.
MICR5400	Advanced Studies - Medical Microbiology Co-requisite: Concurrent enrollment in the Post-Baccalaureate California State University Los Angeles Clinical Laboratory Scientist Training Program. Students will be engaged in the advanced study of viruses, bacteria, fungi, and parasites of medical importance.

At the bottom of the page, there are links for "About" and "Contact Us", and the footer text reads "California State University, Los Angeles | College of Professional and Global Education".

2. Find the section for which you want to claim a seat and click on the section number.

CAL STATE LA
COLLEGE OF PROFESSIONAL AND GLOBAL EDUCATION

Login | Affiliate Login | Instructor Login

PaGE Online Portal

My Account | Catalogs | Cart

COURSE CATALOG

Clinical Laboratory Scientist

Course	Description					
MICR5100	Advanced Studies - Hematology Co-requisite Concurrent enrollment in the Post-Baccalaureate California State University Los Angeles Clinical Laboratory Scientist Training Program. Students will be introduced to phlebotomy, and engage in advanced study of normal and abnormal hematologic conditions, normal hemostasis, and disorders of hemostasis.					
Section	Start Date	Time	Location	Cost	Availability	Action
MICR5100.90.F19.96652	Aug 23, 2019	7:30 AM	SH 164B, Main Campus	\$ 2,700.00	4	
MICR5200	Advanced Studies - Transfusion Co-requisite: Concurrent enrollment in the Post-Baccalaureate California State University Los Angeles Clinical Laboratory Scientist Training Program. Students will be engaged in advanced study in transfusion services, molecular diagnostics, and management issues in the clinical laboratory.					
MICR5300	Advanced Studies in Clinical Chemistry Co-requisite: Concurrent enrollment in the Post-Baccalaureate California State University Los Angeles Clinical Laboratory Scientist Training Program. Students will be engaged in advanced study of physiologic and biochemical processes present in normal and disease states.					
MICR5400	Advanced Studies - Medical Microbiology Co-requisite: Concurrent enrollment in the Post-Baccalaureate California State University Los Angeles Clinical Laboratory Scientist Training Program. Students will be engaged in the advanced study of viruses, bacteria, fungi, and parasites of medical importance.					

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3. After reviewing the course schedule, cost, and important notes in the section detail, click “Add to Cart” to claim a seat in the section.
 - a. If you wish to claim seats in other courses, use the browser’s back button to return to the course catalog for your program and repeat steps one and two. When you are done adding courses to your cart, click “Check Out”.

The screenshot displays the CAL STATE LA PaGE Online Portal. The header includes the university logo, navigation links (Login, Affiliate Login, Instructor Login), and a shopping cart icon with a count of 1. The main navigation bar contains 'My Account', 'Catalogs', and 'Cart'. The central content area is titled 'REGISTRATION' and features the course 'MICR5100 - Advanced Studies - Hematology'. A 'Share' button is visible next to the course title. Below the title is a 'Description' section. The course details include the course ID 'MICR5100.90.F19.96652', a price of '\$ 2,700.00', and an 'ADD TO CART' button highlighted with a red box. Other buttons include 'BUY FOR OTHERS' and 'INQUIRE'. The 'Seats Available' is 4, and the 'Quantity' is set to 1. The 'Section Description' is '8/23/19-10/25/19 TONI ONTIVEROS ARRENDONDO'. The 'Dates' are 'Aug 23, 2019 - Oct 25, 2019', and the 'Time' is '7:30 AM'. A 'FULL SCHEDULE' link is provided. The 'Location' is 'SH 164B, Main Campus', and the 'Instructors' are 'Toni Ontiveras'. The 'Cost Information' shows 'Tuition: \$ 2,700.00' and 'Deposit: \$ 0.00'. The 'Additional Information' includes 'Final Enrollment: Dec 21, 2019' and 'Credit Hours: 4.0'. On the right side, the 'SHOPPING CART' section shows the course in the cart with a 'CHECK OUT' button highlighted in red. Below the cart is a 'RECENTLY VIEWED' section listing the course.

4. You will be prompted to log into your PaGE Portal.

The screenshot shows the top section of the PaGE Online Portal. On the left, the Cal State LA logo is displayed above the text 'COLLEGE OF PROFESSIONAL AND GLOBAL EDUCATION'. To the right, a banner image shows a group of diverse students. The page title 'PaGE Online Portal' is in the top right corner. Below the banner, there are two columns. The left column is titled 'Account Log In' and contains the instruction 'Please log in using the username and password you created when setting up your account.' It features two input fields: the first is labeled 'Login' and the second is labeled 'Password'. A 'LOGIN' button is positioned to the right of the password field. The right column is titled 'Create an Account' and contains the text 'Click here to create a new account'. Below that, it is titled 'Reset Your Password' with the text 'Click here to reset your password'. At the bottom of the page, there is a navigation bar with links for 'About' and 'Contact Us', and the footer text 'California State University, Los Angeles | College of Professional and Global Education'.

5. You will be asked to select how you learned about our course offerings.

The screenshot shows a survey page on the PaGE Online Portal. The top banner is identical to the previous screenshot, but it includes a user profile 'Jacqueline Denise Lopez' and a 'Logout' button with a shopping cart icon showing '(1)'. Below the banner, there is a navigation bar with 'My Account', 'Catalogs', and 'Cart'. The main content area is titled 'Tell us more about how you learned about our offerings?'. It contains a large text box with the instruction 'Please select from one of the options available here.' and a dropdown menu with the text '* Select One'. A 'NEXT' button is located at the bottom right of the text box. The footer is the same as in the previous screenshot.

6. Total Due:

- a. If you wish to pay now, update the “Due Amount” for each course so it matches the cost of each course.
- b. Proceed to click make a payment.

Important: When you click the "Make Payment" button you will be redirected to our payment gateway site. A 2.75% convenience charge will be assessed starting August 1st, 2019 for all online credit/debit card payments. A \$5.00 non-refundable flat fee will be applied to all electronic check transactions.

You will only be officially enrolled in your selected courses after full payment is received.

Header: CAL STATE LA COLLEGE OF PROFESSIONAL AND GLOBAL EDUCATION PaGE Online Portal

Navigation: My Account | Catalogs | Cart

PAYMENT CHECKOUT

Item	Quantity	Cost	Due Amount	Action
MICR5100.90.F19.96652 ADVANCED STUDIES - HEMATOLOGY - Registration		\$ 2,700.00	\$ 2,700.00	REMOVE

Total Due: \$ 2,700.00

Promo Code: APPLY

Payment Options: Credit Card/Electronic Check

MAKE PAYMENT

When you click the "Make Payment" button you will be redirected to our payment gateway site. A 2.75% convenience charge will be assessed starting August 1st, 2019 for all online credit card payments. A \$5.00 non-refundable flat fee will be applied to all electronic check transactions.

Footer: About | Contact Us | California State University, Los Angeles | College of Professional and Global Education

7. You will be redirected to the CashNet website where you will input your Credit Card Payment and click “Next”.

Step 1 of 2: PAYMENT METHOD
All fields required unless marked (optional)

Credit Card

Credit Card Number
[Redacted]
This field can't be blank

Credit Card Expiration: December 2019 Security Code: [Redacted]

Cardholder Name
[Redacted]

Billing Address
[Redacted]
This field can't be blank

City: [Redacted] State / Province: California

Zip / Postal Code: [Redacted] Country: United States

This field can't be blank

PREVIOUS **NEXT**

ITEM	AMOUNT
Clinical Lab Scientists (Advanced Studies - Hematology - Tuition)	\$2700.00
Subtotal	\$2700.00
Total	\$2700.00

CANCEL MY TRANSACTION

