[Name of Scholarship] | Letter of Recommendation Cover Sheet

Student Name: Click here to enter text Email: Click here to enter text

Dear Name of Recommender,

Thank you for agreeing to write me a letter of recommendation for [Name of opportunity]. As a reminder, this opportunity: [insert brief description such as benefits, eligibility, website link, etc....]

Due to the competitiveness of this application, I ask that you please address the following in your letter. While I understand you may not be able to attest to every bullet point, I enclosed additional resources that illustrate how I meet or exceed the selection criteria:

[ ] Resume [ ] Personal Statement [ ] Draft of my application [ ] Other

Thank you again for your support!

Sincerely,

Click here to enter text

Enter major(s) & minor(s)

Enter phone number

Selection Criteria

* LOR should be *at least* 500 words, but no more than 1,000 words
* [Insert Selection Criteria]
* [Insert Selection Criteria]
* [Insert Selection Criteria]
* [Insert Selection Criteria]
* [Insert Selection Criteria]